

Allerthorpe Village Trust – Rules and Regulations (dated 9th August 2016)

Name of association:

Allerthorpe Village Trust

Purpose of organisation:

To defend and promote the interests of the village and community of Allerthorpe and its neighbouring settlements so as to protect its status as a conservation area and to enhance and sustain the vitality of their communities.

Permitted activities:

Raise and disburse funds on behalf of the Parish council and Village community.
Organise activities for the benefit of the community.
Organise and undertake activities on behalf of the Parish council

Election and Admission of members

The seven founder members are each appointed for a period of 12 months. Membership may be renewed annually at the behest of the member subject to a maximum three years' service.

Vacancies are to be advertised on the Parish notice board for twenty eight days and may be filled by residents of the Village who are on the current electoral role and who have been approved by a two thirds majority of the existing membership.

Payment of subscriptions

There are no subscriptions

Suspension and expulsion of members

Members may be expelled if for any objectively determinable reason they become ineligible to serve, if they miss three consecutive properly constituted general meetings of the Association or, in the opinion of a majority of the remaining members, are unwilling or unable to work effectively in pursuit of its objectives

Composition of the management committee

The administration of the association shall be undertaken by the Chair and two other members agreed at a General Meeting

Management of the association

The business of the association will be conducted at monthly General Meetings, by sub-committees acting on the delegated authority of the General meeting and at special Meetings. Special meetings may be called at a minimum of three day's notice. Exceptionally, members may be asked to endorse actions proposed by the Chair and circulated by e-mail. Approval of such actions requires the agreement of all members.

The quorum for both General and Special meetings is four members. Administration of the meetings will be undertaken by a member of the Management committee and all meetings will operate with a written agenda circulated by e-mail a minimum of 8 hours in advance. Minutes of the previous meeting will be circulated with the agenda and, on approval, be signed off by the Chair of the meeting.

Unless conflicted or unavailable, all meetings will be chaired by the Chair of the Association. In the absence of the Chair the meeting will be conducted by a member chosen from those present.

At each General meeting a member of the Management Committee will report on the state of the Association's financial affairs. Implementation of spending decisions will be carried out by the Management committee with all potential expenditure in excess of £1000 being pre-approved at a General or Special meeting

Finance and Property

The Management committee is empowered to open and operate the association's bank account in accordance with the arrangements for the management of the association's affairs. Each of the members of the Management Committee shall be a signatory with any two of the three being required to authorise transactions in excess of the daily on-line banking limit. Cheques must be signed by any two of the three signatories.

Online banking is permitted.

General Meetings (see above)

Alteration of rules

The Rules and regulations may be approved or altered by a two thirds majority of those present at a quorate Special Meeting called for the purpose. In the event of a tie the Chair to have the casting vote

Dissolution of the association

The association may be dissolved by a two thirds majority of members present at a quorate Special Meeting called to consider and determine the future of the Association.

In the event of a decision to dissolve the association all outstanding debts will be paid and any surplus transferred to the Parish Council

Power to bind members

Binding decisions may only be taken by properly constituted General or Special meetings or by the Chair acting under his delegated authority