

ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Annual General Meeting held in the Village Hall At 7.45 pm on Wednesday 20th May 2015

Present:	Mr. K Macleod	Councillor
	Mr. I. Douglas	Councillor
	Mr. M. Stageman	Councillor
	Mr. D Lambert	Councillor
	Mr. Andrew Peters	Councillor
	Mr. T. W. Howard-Smith	Councillor & Temporary Clerk to the Council

1. **APOLOGIES:**

None

2. **ELECTION OF CHAIR:**

The parish clerk asked for proposals for the new Chair for the current session. Mr. Stageman proposed Mr. Macleod as Chairman; this was seconded by Mr. Douglas. Mr. Macleod gave notice that he was willing to stand as chairman for another year. The proposal was accepted and carried unanimously.

3. **ELECTION OF VICE-CHAIR:**

The new Chair asked for proposals for the new Chair for the current session. Mr. Lambert proposed Mr. Stageman as Vice Chair; this was seconded by Mr. Douglas. Mr. Stageman gave notice that he was willing to stand as Vice Chair for another year. The proposal was accepted and carried unanimously.

4. **MINUTES OF THE LAST MEETING:**

Mr. Stageman proposed and Mr. Douglas seconded that the minutes of the AGM held on 21st May 2014 were accepted as a true record and signed by the chairman.

5. **ACCEPTANCE OF ACCOUNTS:**

- a) 2015 Budget was approved with one minor error of calculation to be corrected.
- b) The audited annual accounts for 2014/15 were accepted and signed by the chairman and Clerk.
- c) The completed and audited Audit Commission Return and governance statement was accepted and signed by the Chairman and Clerk.

6. **APPOINTMENT OF TEMPORARY CLERK:**

The Chair proposed that Mr. Trevor Howard-Smith be allowed to continue as acting temporary clerk until another clerk is employed. This was seconded by Mr. Stageman and accepted unanimously.

7. **CO-OPTION OF NEW COUNCILLOR:**

Mr. Howard-Smith proposed that Mrs. Jane Smith be co-opted as a member of the parish council; this was seconded by Mr. Peters and accepted unanimously. Mrs. Smith joined the council from this point.

8. MEETING CLOSED:

- a) The Chair took this opportunity to thank the former councillors, Mrs. MacLeod, Mr. Wilkinson and Mr. Melville for their support and hard work over the past few years.
- b) There being no further business the meeting closed at 20:00

Signed..... Chairman

Date.....