

ALLERTHORPE PARISH COUNCIL

Unconfirmed Minutes of the Annual General Meeting held in the Village Hall at
7.45 pm on Monday 23rd May 2016

Present:

Mr. Ken Macleod	Councillor
Mr. Ian Douglas	Councillor
Mr. Trevor Howard-Smith	Councillor & Temporary Clerk to the Council
Mrs Jane Smith	Councillor
Mrs. Leigh Mills	Candidate as Clerk to the Council

1. APOLOGIES:

Mr. M. Stageman	Councillor
Mr. David Lambert	Councillor
Mr. Andrew Peters	Councillor

2. ELECTION OF CHAIR:

The parish clerk asked for proposals for the new Chair for the current session. Mrs. Smith proposed Mr. Macleod as Chairman; this was seconded by Mr. Douglas. Mr. Macleod gave notice that he was willing to stand as chairman for another year. The proposal was accepted and carried unanimously.

3. ELECTION OF VICE-CHAIR:

The new Chair asked for proposals for the new Vice Chair for the current session. Mr. Howard-Smith proposed Mr. Stageman as the Vice Chair. This was seconded by Mrs Smith. Mr. Ian Douglas enquired if MS could be nominated in his absence. KC confirmed and Mr. Howard-Smith confirmed that Mr. Stageman had given notice that he was willing to stand as Vice Chair for another year. The proposal was accepted and carried unanimously.

4. MINUTES OF THE LAST MEETING:

Mr. Douglas proposed and Mrs. Smith seconded that the minutes of the AGM held on 20th May 2015 were accepted as a true record and signed by the chairman.

5. ACCEPTANCE OF ACCOUNTS:

- a) 2016-17 Budget was to be discussed at a later date
- b) The audited annual accounts for 2015/16 were accepted and signed by the chairman and Clerk.
- c) The completed and audited Audit Commission Return and governance statement was accepted and signed by the Chairman and Clerk.

6. ADOPTION OF REVISED FINANCIAL REGULATIONS

The Chair proposed the revised financial regulations to be adopted. This was seconded by Mrs. Smith and adopted unanimously.

7. ADOPTION OF REVISED POLICIES:

Driven by changes in government regulations, changes were made to existing policies in relation to Equal Opportunity, Health & Safety, Mr. Douglas proposed these changes to be adopted. This was seconded by Mrs. Smith and adopted unanimously.

7. Meeting Closed:

There being no further business the meeting closed at 19:52

Signed:..... Chairman

Date:.....

Allerthorpe Parish Council

Audit Summary 2015-2016

Year to 31st March 2015		Year to 31st March 2016
£6,429	Combined Balances b/f at 1st April 2015	£5,413
£7,355	ADD Total Receipts	£7,826
£13,785		£13,239
£8,372	LESS Total Payments	£3,852
£5,413	Balance c/f at 31st March 2016	£9,387

These cumulative funds are represented by
accounts at Barclays Bank as at 1st April 2016

£4,983	Community Current a/c (20070661)	£9,387
£470	Business Bonus a/c (90622508) - Closed 10/07/2015	£0
£5,453		£9,387

Less cheques etc., not yet cleared.

£20 100692		
£20 100694		
£5,413		£9,387

Signed:
Chairman

Signed:
Clerk

Date:

Date:

AUDIT OPINION:

Signed:

Name:

Date:

Allerthorpe Parish Council
Receipts & Payments Statement for 1st April 2015 to 31st March 2016

Business Saver Account: 508

Income	£	Expenditure	£
Precept	£0.00	General Admin	£0.00
Bank Interest	£0.08	Village Hall	£0.00
Other	£0.00	Insurance	£0.00
		Other	
		Transfer to Current Account	£469.55
Receipts for the Year	<u>£0.08</u>	Payments for the Year	<u>£469.55</u>
Opening Cash in Hand	£0.00	Closing Cash In Hand	£0.00
Opening Bank Balance	£469.47	Closing Bank Balance	£0.00
	<u>£469.55</u>		<u>£469.55</u>

I have examined the statement of accounts of Allerthorpe Parish Council for the year to 31 March 2014, together with the books and records and certify that this is a true and correct record of their current financial position.

Name.....

Signed.....

Dated.....

Allerthorpe Parish Council
Receipts & Payments Statement for 1st April 2015 to 31st March 2016

Community Account: 661

Receipts	£	Payments	£	£
Precept		General Admin		
Initial 50% payment	£2,500.00	ERNLLCA Subscription	£225.81	
Final 50% payment	£2,500.00	Office expenses	£45.24	
	£5,000.00	Parish News	£50.00	
Grants		Planning Consultants	£544.00	
HEY Smile Foundation Grant	£554.31	Training	£36.00	
Gov. Transparency Grant	£1,337.00			£901.05
	£1,891.31	Village Hall		
Other		Hall Hire	£240.00	
VAT Refunds	£365.09	Screen & Electrical Inst.	£252.67	
General Election Hall Fee	£100.00			£492.67
Balance Trans from A/C 508	£469.55	Village Infrastructure		
		Defibrillator & Inst.	£681.61	
		Plants & Ground Maint.	£206.20	
				£887.81
		Insurance		
		Hiscox Parish Insurance		£713.62
		Maintenance Contracts		
		ERYC Street Lighting		£427.58
		Other		£0.00
Receipts for the Year	£7,825.95	Payments for the Year		£3,422.73
Opening Cash in Hand	£0.00	Closing Cash In Hand		£0.00
Opening Bank Balance	£4,983.41	Closing Bank Balance		£9,386.63
	£12,809.36			£12,809.36

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Name.....

Signed.....

Dated.....