

**ALLERTHORPE PARISH COUNCIL**

**Agreed Minutes of the Parish Council Meeting held in the Village Hall on  
Thursday 23<sup>rd</sup> May 2013 at 20:00**

<b>PRESENT:</b>	Mr. K Macleod	KM	Chairman
	Mr. M Stageman	MS	Vice-Chairman
	Mr. I Douglas	ID	Member
	Mr. D Lambert	DL	Member
	Mr. A Melville	AM	Member
	Mr. T. W Howard-Smith	TWH	Clerk to the Council

**1 APOLOGIES:**

	Mrs. M Macleod	MM	Member
	Mr. S Wilkinson (Absent)	SW	Member

**Action**

**2 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST:**

None

**3 MINUTES OF THE LAST MEETING:**

The minutes of the meeting held on 25<sup>th</sup> March 2013 were approved as a true record and signed by the chairman.

**4 MATTERS ARISING FROM LAST MINUTES:**

- 9a NO Parking Sign sponsorship - KM contacted ERYC and they were very reluctant to take any action in this regard.
- 9d Bird Scarer noise pollution - KM obtained comprehensive documentation from ERYC and has passed it onto Mr. Wilkinson.
- 4-9a War memorial - In progress, KM to speak to PCC.

**5 INFORMATION / CORRESPONDENCE:**

- a. None of any significance

**6 FINANCE:**

- a. **Current Position:**  
£5,297.58, (Current A/C £4,828.58 + Bonus A/C £469.00). The Current Financial Statement showing payments and receipts filed under this minute was noted and approved by the Council.  
TWH reported that £362 VAT has been recovered from HMRC, and that 50% of the annual precept and Council Tax grant has been received.

- b. **2013-2014 Budget:**  
The current budget for 2013-2014 was presented and some additions and modifications made, including amending the War Memorial budget to £1,000.00. It was then accepted as a true summary to date.
- c. **Asset Register:**  
The current Asset Register with the new items was presented.
- d. **Other Finance Matters:**  
ID asked if the AON Village Hall insurance had sufficient cover for the new hall contents recently acquired. TWH to check and amend if necessary. TWH  
ID was asked to consult with the Village Hall Trust/Management Committee to consider ideas for future development of the hall including new or extended storage facilities etc. ID to report back to the council. ID

## 7 PLANNING:

- a. **Applications since last meeting:**
  - i. 08/04/13 11/05208/STPLF Changes to amenity block
- b. **Decisions since last meeting:**
  - i. 08/11/12 APP/E2001/A/06/2021689 Granted
  - ii. 11/12/12 DC/12/04435/CLE Q.3764 (AMENDED) Granted
  - iii. 23/01/13 10/02396/PLF (Renewal) Granted
- c. **Other planning matters:**
  - i. None

## 8 NEIGHBORHOOD DEVELOPMENT PLAN:

- a. MS made a short presentation to the council, explaining the philosophy and positive aspects of the new Localism Act; the new opportunities open to local authorities and the methodology in developing a development plan, gathering local support for the plan and finally submitting the plan to ERYC for ratification by referendum.  
MS highlighted the various topics that could be included in a development plan, such as Parish development, planning control, local amenities etc. KM asked for a vote of confidence in MS for the work he has done and all agreed to support the development of a Neighbourhood Development Plan.  
A summary of the presentation is included as appendix 1.  
MS to report on progress at next meeting. MS

## 9 ANY OTHER BUSINESS:

- a. The Annual Village Meeting was agreed to be on Wednesday 29<sup>th</sup> May at 8:00pm in the Village Hall. Agenda items include the traffic survey, including statistics from remote parishes and the proposed neighbourhood plan.
- b. KM asked for approval for the purchase of a replacement flagpole halyard at about £30.00. ID seconded the proposal and all agreed. KM
- c. KM informed the council of a proposal to place wooden stakes with chains in-between, around the island at the bottom of the pub car park, and

along the verge where the new village benches are to be sited, these will help to keep traffic off them and allow us to develop the areas with rose bushes and boarder plants. All agreed. DL also offered to help sink the stakes with his tractor equipment.

KM,DL

**10 DATE OF NEXT MEETINGS:**

Annual Parish Meeting	20:00	Wednesday	29	May	2013
Council Meeting	20:00	Monday	29	July	2013
Council Meeting	20:00	Wednesday	2	October (Sept)	2013
Council Meeting	20:00	Wednesday	27	November	2013
Council Meeting	20:00	Monday	27	January	2014
Council Meeting	20:00	Monday	31	March	2014
Council AGM	19:45	Monday	26	May	2014
Council Meeting	20:00	Monday	26	May	2014
Village APM	20:00	Wednesday	28	May	2014
Council Meeting	20:00	Monday	28	July	2014
Council Meeting	20:00	Monday	29	September	2014
Council Meeting	20:00	Monday	24	November	2014

**11** There being no more business, the meeting closed at 21:07

Signed.....Chairman      Dated.....

# ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

## Unconfirmed Minutes of Meeting Held in the Village Hall on Thursday 23<sup>rd</sup> May 2013

**Present:** Mr. K Macleod                      KM     Chairman  
              Mr. M Stageman                    SW     Vice-Chairman  
              Mr. D Lambert                            AM     Treasurer  
              Mr. I Douglas                             MM     Trustee  
              Mr. A Melville                            MS     Trustee  
              Mr. TW Howard-Smith                TWH   Clerk

**1 APOLOGIES:**

Mrs. M Macleod                      DL     Trustee  
Mr. S Wilkinson (Absent)        ID     Trustee

**Action**

**2 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST:**

None

**3 MINUTES OF THE LAST MEETING:**

The minutes of the last meeting were approved as a true record and were signed by the Chairman.

**4 MATTERS ARISING FROM THE LAST MEETING:**

5d ID reported that he had seen some heaters at a local outlet. KM to ask MM to send information to ID so he can check suitability.

KM

**5 FINANCE:**

a. DL reported upon the current financial position:-

Current Account            £2336.36  
Restoration a/c             £860.89

b. The above amounts to be adjusted by £175.00 credited to the current account from the restoration account.

c. £28 still to be paid to ID.

DL

**6 MANAGEMENT REPORT:**

a. KM asked ID to consult with the Management Committee to develop a future plan for the hall, to include possible extension, more storage space, and improvements etc. ID to report back to Trustees at the next meeting.

ID

**7. AOB:**

- a. KM reported that the silicone seals around the new windows were cracking. ID was meeting the contractor and will ask him to investigate and put things right

ID

**8 DATE OF NEXT MEETING:**

Directly after the council meeting, Monday 29<sup>th</sup> July 2013

**9 The Meeting Closed at 21:25**

Signed.....Chairman

Dated.....