

ALLERTHORPE PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held in the Village Hall on
Wednesday 28th January 2015 at 20:00**

Present:	Mr. K Macleod	KM	Chairman
	Mrs. M Macleod	MM	Councillor
	Mr. A Melville	AM	Councillor
	Mr. I Douglas	ID	Councillor
	Mr. D Lambert	DL	Councillor
	Mr. T W Howard-Smith	TWH	Clerk to the Council

142.p Pre-meeting submissions by parishioners in attendance.

- a. None present.

142.1. Apologies:

Mr. M Stageman	MS	Vice-Chairman
Mr. S Wilkinson	SW	Councillor

Actions

**142.2. Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

- a. None

142.3. Minutes Of The Last Meetings:

- a. The minutes of the previous meetings 140, 141 and the Open Meeting held during December 2014 were proposed by ID, and seconded by MM as a true record then signed by the chairman.

142.4. Information/Correspondence:

- a. Sir Greg Knight MP – Updated contact details.
b. Crime Prevention Panel membership – under consideration.

142.5. Finance: (For full details see appendix a:)

a. Current Position:

- £5,442.76 (Current A/C £4,973.34 + Bonus A/C £469.42). The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. Payments Agreed:

- | | | |
|--------------|-----------------------------------|----------|
| • 20/12/2014 | Dog fouling cards | £10.00 |
| • 07/01/2015 | YTA Consultancy – Initial Payment | £1380.00 |
| • 28/01/2015 | Village Hall Hire | £20.00 |

c. Receipts:

- 08/12/2014 Bank interest £0.06

d. Budget Statement:

- The current budget was presented and declared to be on-track for this time of the year.

e. Asset Register:

- The current Asset Register was presented, showing depreciations on assets for 2014/15.

f. Other Finance Matters:

- None

142.6. Planning:

a. Applications since last meeting:

- **01/12/14 14/03238/STPLF:** Change of use land for the siting of no: 225 lodges and static caravans (for holiday use only) with associated access, hard and soft landscaping, drainage and engineering works. At Allerthorpe Golf Club.
- **04/12/14 14/03757/PAD:** Display of 4 non-illuminated free-standing pole-mounted signs at Hodsow Lane.
- **05/12/14 14/03688/PLF:** Change of use of land for siting 15 touring caravans. Amended Application.
- **16/12/14 14/03689/PLF:** Continued use of log cabin as owner/manager dwelling and park office at Conifer Lake Fishery Allerthorpe.

b. Decisions since last meeting:

- **15/12/14 14/03442/PLF – Approved:** Change of use of land for 12 static caravan pitches at Allerthorpe Lakeland Park. This application is to change the pitches from touring caravans to static pitches. Fewer disturbances envisaged because of permanent nature of caravans.
- **26/01/15 14/03757/PAD Approved:** Display of 4 non-illuminated free-standing pole-mounted signs at Hodsow Lane Services.

c. Other planning matters:

- The chairman clarified any confusion over number of pitches as a result of (Caravan Club) permitted development at Conifer Lake.

142.7. Neighbourhood Development Plan:

- Any more work upon this is deferred until the new Parish Council comes into office.

142.8. Amended Members Code of Conduct:

- It was proposed by AM and seconded by MM to adopt the new amended code of conduct.
- The new amended code was unanimously adopted by a show of hands.

142.9. Equal Opportunities Policy:

- It was proposed by AM and seconded by MM to adopt the new policy.
- The new policy was unanimously adopted by a show of hands.

142.10. Health and Safety Policy:

- It was proposed by AM and seconded by MM to adopt the new policy.
- The new policy was unanimously adopted by a show of hands.

142.11. Transparency Code Consultation Document:

- The Consultation Document was introduced by the chairman and reviewed by the members present.

142.12. Dates Of Next Meetings 2015:

- It was decided that future dates will be discussed by the incoming Parish Council, with a view to amending them.

Council Meeting	20:00	Wednesday	25	March	2015
Council AGM	19:45	Wednesday	20	May	2015
Council Meeting	20:00	Wednesday	20	May	2015
Village APM	20:00	Wednesday	27	May	2015
Council Meeting	20:00	Wednesday	29	July	2015

142.13. Meeting Close:

- There being no further business, the meeting closed at 20:22

Appendix a:

ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT PERIOD: 1st DECEMBER 2014 to 31st JANUARY 2015

Community Current Account (661)

Opening Balance at 1st December 2014: £6,383.34

Date	Receipts	Reference	Credit No.	Precept	Admin	Other	VAT Reclaim	Total
								£0.00
								£0.00
								£0.00
	Total Receipts			£0.00	£0.00	£0.00	£0.00	£0.00

Date	Payments	Invoice No.	Cheque No.	General Admin	Village Hall Expenses	Village Infr.	Insurance Policies	Other	VAT Amount	Total
20/12/2014	ERYC - Dog fouling cards	34940053	100690					£10.00	£0.00	£10.00
07/01/2015	YTA Planning Consultancy	15/01/07/198	100691					£1,380.00	£0.00	£1,380.00
28/01/2015	Village hall hire	n/a	100692		£20.00					£20.00
										£0.00
										£0.00
	Total Payments			£0.00	£20.00	£0.00	£0.00	£1,390.00	£0.00	£1,410.00

Community Current Account (**661) Closing Balance at 31st January 2015: £4,973.34

Business Bonus Account (508)

Opening Balance at 1st December 2014: £469.36

Date	Receipts	Interest	VAT Reclaim	Total
08/12/2014	Bank Interest	£0.06		£0.06
				£0.00
				£0.00
	Total Receipts	£0.00	£0.00	£0.06

Date	Payments	VAT Amount	Total
			£0.00
			£0.00
			£0.00
	Total Payments	£0.00	£0.00

Business Bonus Account (**508) Closing Balance at 31st January 2015: £469.42

Combined Closing Bank Balances at 31st January 2015: £5,442.76

ALLERTHORPE PARISH COUNCIL
Budget 2010-2015

	2013-2014			2014-2015			2015-2016		
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference
Balance Brought Forward 1st April		£3,848			£6,588			£6,690	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£0	£5,000
Council Tax Grant Rebate	£30	£30	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery (Previous year)	£362	£362	£0	£129	£129	£0	£0	£0	£0
Election	£0	£0	£0	£100	£100	£0	£0	£0	£0
Project contribution from Village Hall	£0	£0	£0	£0	£2,226	-£2,226	£0	£0	£0
WREN Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Community Partnership Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total all receipts		£5,392			£7,455			£0	
Sub-Total all receipts plus Brought Forward	£5,392	£9,240	£0	£5,229	£14,043	-£2,226	£5,000	£6,690	£5,000
EXPENDITURE									
AON Parish Insurance	£450	£450	£0	£450	£0	£450	£0	£0	£0
AON Village Hall Insurance	£700	£898	-£198	£1,087	£0	£1,087	£0	£0	£0
Hiscox combined Parish & Village Hall Ins	£0	£0	£0	£0	£953	-£953	£0	£0	£0
Street Light Maintenance	£450	£436	£14	£450	£0	£450	£0	£0	£0
ERNLLCA Subscription	£205	£211	-£6	£221	£0	£221	£0	£0	£0
Hire of Village Hall	£200	£140	£60	£200	£80	£120	£0	£0	£0
Admin/General	£60	£18	£42	£60	£83	-£23	£0	£0	£0
Planning Consultant	£0	£0	£0	£2,500	£1,380	£1,120	£0	£0	£0
Village Hall Restoration	£2,000	£0	£2,000	£4,000	£4,517	-£517	£0	£0	£0
Audit Commission	£144	£0	£144	£0	£0	£0	£0	£0	£0
Winter Precautions	£0	£0	£0	£250	£0	£250	£0	£0	£0
Parish Newsletter	£50	£50	£0	£50	£0	£50	£0	£0	£0
Horticulture/Landscape labour	£1,000	£448	£552	£1,000	£340	£660	£0	£0	£0
Memorial Wreath	£50	£0	£50	£50	£0	£50	£0	£0	£0
War Memorial	£1,000	£0	£1,000	£500	£0	£500	£0	£0	£0
Telephone Kiosk Refurbishment	£1,000	£0	£1,000	£1,000	£0	£1,000	£0	£0	£0
Community Plan	£1,000	£0	£1,000	£1,000	£0	£1,000	£0	£0	£0
Contingency Fund	£1,000	£0	£1,000	£1,250	£0	£1,250	£0	£0	£0
Sub-Total all Expenditure	£9,309	£2,652	£6,657	£14,068	£7,353	£6,715	£0	£0	£0
Surplus Carried Forward 31st March		£6,588			£6,690			£6,690	

Asset Register 2014-2015
Allerthorpe Parish Council

Asset No.	Description	Purchase Date	Location	Annual Depr.	Original Cost	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Current Valuation	Code	Asset Disposed
1	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	a	
2	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	a	
3	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	a	
4	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	a	
5	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	a	
6	Lawn Mower	1990s			£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench	1996			£100.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench	1996			£100.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin	2010	Main Street	£100.00	£400.00	£300.00	£200.00	£100.00	£0.00	£0.00	b	
10	Salt Bin	2010	Main Street	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	b	
11	Salt Bin	2010	Back Lane	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	b	
12	1 Salt spreader	2010	Village Hall	£63.00	£250.00	£187.00	£125.00	£61.00	£0.00	£0.00	b	
13	1 Salt Bin	2011	Waplinton Lane	£35.00	£138.00	£0.00	£103.00	£68.00	£0.00	£0.00	b	
14	Tables and Chairs	2012	In Village Hall	£345.00	£3,453.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,763.00	c	
15	Village Bench	2012	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£370.00	c	
16	Village Bench	2013	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£370.00	c	
17	Noticeboard	2013	On Village Hall Wall	£35.00	£350.00	£0.00	£0.00	£315.00	£280.00	£280.00	c	
18	Large Planter	2013	Village Northern Boundry	£14.00	£140.00			£140.00	£126.00	£126.00	c	
19	Small Planter	2013	Village Southern Boundry	£8.00	£80.00			£80.00	£72.00	£72.00	c	
20	Square Planter (2)	2013	Ajacent Village Benches	£10.00	£100.00			£100.00	£90.00	£90.00	c	
				£1,060.00	£9,967.00	£1,451.00	£1,034.00	£5,052.00	£4,071.00	£4,071.00		
Code:												
a	Depreciated by 10% of original cost as per minute 96-5/ii											
b	Depreciated by 25% of original cost as per minute 116-6/ii											
c	Depreciated by 10% of original cost											

Signed.....Chairman

Dated.....

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

Approved Minutes of Meeting Held in the Village Hall on Wednesday 28th January 2015

PRESENT: Mr. K Macleod KM Chairman
 Mr. D Lambert DL Treasurer
 Mr. A Melville AM Trustee
 Mr. I Douglas ID Trustee
 Mrs. M Macleod MM Trustee
 Mr. TW Howard-Smith TWH Clerk to the Council (Secretary)

1. **Apologies:**

 Mr. M Stageman MS Vice-Chairman
 Mr. S Wilkinson SW Trustee

Actions

2. **Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

 a. None

3. **Minutes Of The Last Meeting:**

 a. The minutes of the last meeting were proposed as a true record
 by AM, seconded by DL and were signed by the Chairman.

4. **Finance:**

 a. The Treasurer reported the current balance was as follows.
 • Account Balance: £2,712.74
 • The treasurer noted that this was an increase of £637.02 over
 last year.
 • Detailed transactions are illustrated in appendix a.

5. **Management Report:**

 a. Nothing to report.
 • The next meeting of the Hall management committee will be
 held on the 3rd February 2015

6. **Defibrillator Offer:**

 a. The chairman explained the offer of a public defibrillator from
 Yorkshire Air Ambulance. A proposal was put forward; do we
 want to go ahead with the offer? It was proposed by AM and
 seconded by ID and agreed by a unanimous show of hands that
 we proceed with the offer.

KM

7. **Date Of Next Meeting:**

 a. Directly after the council meeting on Wednesday 25th March 2015

8. **Meeting Close:**

 a. There being no further business, the meeting Closed at 20:35

Appendix a:

28/01/2015

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Account Transactions
Barclays Bank Current

Between 01/11/2014 and 28/01/2015

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 01/11/2014					2,075.72
Month Ending 30/11/2014					
	18/11/2014	Easy Funding	Donation	59.02	2,134.74
	22/11/2014	N. Power	Electricity	-36.00	2,098.74
	24/11/2014	Rental	Rental	118.00	2,216.74
Total Month Ending 30/11/2014				141.02	
Month Ending 31/12/2014					
	09/12/2014	Rental	Rental	150.00	2,366.74
	22/12/2014	N. Power	Electricity	-36.00	2,330.74
Total Month Ending 31/12/2014				114.00	
Month Ending 31/01/2015					
	22/01/2015	N. Power	Electricity	-36.00	2,294.74
	28/01/2015	Rental	Rental	418.00	2,712.74
Total Month Ending 31/01/2015				382.00	
Grand Total				637.02	2,712.74

28/01/2015

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Monthly Cash Flow

Between 01/11/2014 and 28/01/2015

Sub-category	01/11/2014 - 30/11/2014	01/12/2014 - 31/12/2014	01/01/2015 - 28/01/2015	Total
Income				
Donation	59.02			59.02
Rental	118.00	150.00	418.00	686.00
Total Income	177.02	150.00	418.00	745.02
Expenses				
Electricity	36.00	36.00	36.00	108.00
Total Expenses	36.00	36.00	36.00	108.00
Income less Expenses	141.02	114.00	382.00	637.02

Signed.....Chairman Dated.....