

Document Number: 144 (Eight pages)
ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held in the Village Hall on Wednesday
25th March 2015 at 20:00

Present:	Mr. K Macleod	KM	Chair
	Mr. M Stageman	MS	Vice-Chair
	Mr. I Douglas	ID	Councillor
	Mr. D Lambert	DL	Councillor
	Mrs. J Smith	JS	Councillor
	Mr. A Peters	AP	Councillor
	Mr. T Howard-Smith	TWH	Councillor and Temporary Clerk

144.1. Apologies:

- a. None

144.1a Pre-meeting submissions by parishioners in attendance.

- a. None

**144.2. Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

- a. None

144.3. Minutes Of The Last Meeting:

- a. The minutes of the previous meeting 143, was proposed by MS, and seconded by ID as a true record then signed by the chair.

144.4. Information/Correspondence:

Letter from ERYC Archives requesting any historical content. KM to progress

144.5. Finance: (For full details see appendix)

a. **Current Position:**

- a. Current A/C £7,562.69 + Bonus A/C £469.47. The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. **Payments Agreed:**

- a. 08/04/2015 Horticulture (K Macleod)
- b. 09/04/2015 Village hall hire
- c. 27/04/2015 Barmby Moor Group
- d. 28/04/2015 ERNLLCA Annual Subscription

c. **Receipts:**

- a. 24/04/2015 Duty/VAT Refund
- b. 29/04/2015 ERYC Precept (50%)

d. **Budget Statement:**

- a. The new budget was presented and approved, Acceptance proposed by MS, seconded by DL and all in favour.

- e. **Asset Register:**
 - a. The current Asset Register was presented, showing current depreciations on assets. All in favour.
- f. **Other Finance Matters:**
 - a. TWH suggested that there was no advantage to keeping the savings account, as it returns minimal interest, but confuses the accounting process. TWH proposed we combine the accounts, seconded by DL and all in favour.
 - b. TWH presented the current proposals for continuing Parish Council and Village Hall Insurance. TWH proposed we continue with Hiscox Insurance at a negotiated reduced premium of £712.00 pa. Seconded by KM and all in favour.

144.6. Planning:

- a. **Applications since last meeting:**
 - **04/03/15 14/04068/OUT** Construction of caravan storage/transport depot and associated buildings at Stirling Road, Barmby Moor.
 - **10/04/15 15/00681/PLF** To retain the erection of 5 log cabins for holiday and recreational occupation at Conifer Lake Carp and Coarse Fishery, Waplinton Lane, Allerthorpe
 - **10/04/15 15/00702/PLF** Use of land for the siting of up to 27 caravans (retention of 12 existing and 15 new) for holiday and recreational purposes (Resubmission of 14/03688/PLF)
 - **07/05/15 15/01221/PLF** Change of use from commercial building to gymnasium at Unit 2D Allerthorpe Business Park York Road Barmby Moor East Riding Of Yorkshire YO42 1NS
- b. **Decisions since last meeting:**
 - **05/12/14 14/03688/PLF** Change of use of land for siting 15 touring caravans. Amended application WITHDRAWN
- c. **Other planning matters:**
 - None.

144.7. Neighbourhood Development Plan:

- MS gave a short presentation on the status of the development plan, and all the local and European legal issues and procedures involved. After discussion it was decided to defer any more work on the project until the Golf Course development issue had been finalised. Proposed by MS and seconded by KM, all in favour.

144.8. Condition Of Common Lane:

- KM explained that the condition of common lane in Allerthorpe woods was deteriorating due to large Lorries and logging vehicles damaging the surface. Thornton parish council are looking into this and the chair suggested that we would be in agreement with their endeavours to have the road repaired and have passing places built.

144.9. Councillor Responsibilities:

- KM presented a list of responsibilities and asked that members look over it and put their names against some.

144.10. Declaration of Interests:

- This agenda item was covered at the beginning of the meeting.

144.11. Safe Communications:

- The chair explained the advantages of having secure central storage for council documentation. After discussions with ERYC we now have the facility to store electronic documentation on their central web server system. Access will be from the village web site using a logon procedure. And documentation would be uploaded for all to view. KM progressing this scheme and will report back.

144.12. Meeting Dates:

- The following are the agreed meeting dates:

Council Meeting 145	20:00	Monday	27	July	2015
Council Meeting 146	20:00	Monday	28	September	2015
Council Meeting 147	20:00	Monday	23	November	2015
Council Meeting 148	20:00	Monday	25	January	2016
Council Meeting 149	20:00	Monday	28	March	2016
Council AGM	19:45	Monday	23	May	2016
Council Meeting 150	20:00	Monday	23	May	2016
Annual Parish Meeting	20:00	Wednesday	25	May	2016
Council Meeting 151	20:00	Monday	25	July	2016
Council Meeting 152	20:00	Monday	26	September	2016
Council Meeting 153	20:00	Monday	28	November	2016
Council Meeting 154	20:00	Monday	30	January	2017
Council Meeting 155	20:00	Monday	27	March	2017
Council AGM	19:45	Monday	29	May	2017
Council Meeting 156	20:00	Monday	29	May	2017
Annual Parish Meeting	20:00	Wednesday	31	May	2017
Council Meeting 157	20:00	Monday	31	July	2017

Meeting Close:

- There being no further business, the meeting closed at 21:00

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

Approved Minutes of Meeting Held in the Village Hall on Wednesday 20th May 2015

PRESENT:	Mr. K Macleod	KM	Chair
	Mr. M Stageman	MS	Vice-Chair
	Mr. D Lambert	DL	Treasurer
	Mr. I Douglas	ID	Trustee
	Mr. A Peters	AP	Trustee
	Mrs. J Smith	JS	Trustee
	Mr. T Howard-Smith	TWH	Trustee and Clerk to the Council (Secretary)

1. Apologies:

None

Actions

2. Declarations Of Pecuniary And Non-Pecuniary Interest Including Any

Dispensations Of Pecuniary Interest:

a. None

3. Minutes Of The Last Meeting:

a. The minutes of the last meeting were proposed as a true record by MS, seconded by ID and were signed by the Chairman.

4. Finance:

a. The Treasurer was not present at this time in the proceedings; accounts are to follow.

5. Management Report:

a. JS reported to the council that the summer BBQ in July will go ahead. JS & ID asked for help from the council as well as the village hall committee. It was agreed that help from villagers should also be sought.

6. Date of Next Meeting:

a. Directly after the council AGM on Wednesday 27th July 2015

7. Meeting Close:

a. There being no further business, the meeting Closed at 21:10

ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT
PERIOD: 1st APRIL 2015 to 31st MAY 2015

Community Current Account (661)										
										Opening Balance at 01/04/2015: £4,943.41
DATE	RECEIPTS	REFERENCE	CREDIT No.	Precept	General Admin	Grants	Village Hall Income	Other	VAT Reclaimed	TOTAL
24/04/2015	Duty/VAT Refund	UB12242	BACS						£365.09	£365.09
29/04/2015	ERYC Precept (50%)	6883501	BACS	£2,500.00						£2,500.00
										£0.00
										£0.00
Total Receipts				£2,500.00	£0.00		£0.00	£0.00	£365.09	£2,865.09
DATE	PAYMENTS	INVOICE No.	CHEQUE No.	General Admin	Village Hall Expenses	Village Infrastruct	Insurance Policies	Other	VAT Amount	TOTAL
08/04/2015	Horticulture (K MacLeod)	n/a	100694			£14.48			£3.62	£18.10
09/04/2015	Village Hall hire	n/a	100692		£20.00					£20.00
27/04/2015	Barmby Moor Group	84	100695	£50.00						£50.00
28/04/2015	ERNLLCA Annual Subscription	ERN15/004	100693	£225.81						£225.81
										£0.00
										£0.00
										£0.00
										£0.00
Total Payments				£275.81	£20.00	£14.48	£0.00	£0.00	£3.62	£313.91
Community Current Account (**661) Closing Balance at 31/05/2015: £7,494.59										

ALLERTHORPE PARISH COUNCIL

Budget 2010-2015

	2013-2014			2014-2015			2015-2016		
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference
Balance Brought Forward 1st April		£3,848			£6,588			£5,933	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£2,500	£2,500
Council Tax Grant Rebate	£30	£30	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery (Previous year)	£362	£362	£0	£129	£129	£0	£366	£366	£0
Election	£0	£0	£0	£0	£0	£0	£100	£100	£100
Project contribution from Village Hall	£0	£0	£0	£0	£2,226	-£2,226	£0	£0	£0
WREN Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Community Partnership Grant	£0	£0	£0	£0	£0	£0	£554	£554	£554
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total all receipts		£5,392			£7,355			£2,866	
Sub-Total all receipts plus Brought Forward	£5,392	£9,240	£0	£5,129	£13,943	-£2,226	£6,020	£8,799	£3,154
EXPENDITURE									
AON Parish Insurance	£450	£450	£0	£450	£450	£0	£450	£450	£0
AON Village Hall Insurance	£700	£898	-£198	£1,087	£1,087	£0	£1,087	£1,087	£0
Hiscox combined Parish & Village Hall Ins	£0	£0	£0	£0	£953	-£953	£1,000	£1,000	£1,000
Street Light Maintenance	£450	£436	£14	£450	£436	£14	£450	£450	£0
ERNLLCA Subscription	£205	£211	-£6	£221	£221	£0	£226	£226	£0
Hire of Village Hall	£200	£140	£60	£200	£80	£120	£200	£20	£180
Admin/General	£60	£18	£42	£60	£83	-£23	£80	£80	£0
Parish Clerk Salary							£775	£775	£0
Planning Consultant	£0	£0	£0	£2,500	£1,380	£1,120	£1,120	£1,120	£1,120
Village Hall Restoration	£2,000	£2,000	£0	£4,000	£4,517	-£517	£0	£0	£0
Audit Commission	£144	£144	£0	£0	£0	£0	£0	£0	£0
Winter Precautions	£0	£0	£0	£250	£250	£0	£250	£250	£0
Community Partnership Grant							£635	£635	£0
Parish Newsletter	£50	£50	£0	£50	£50	£0	£50	£50	£0
Horticulture/Landscape labour	£1,000	£448	£552	£1,000	£340	£660	£600	£600	£0
Memorial Wreath	£50	£50	£0	£50	£50	£0	£50	£50	£0
War Memorial	£1,000	£1,000	£0	£500	£500	£0	£1,000	£1,000	£0
Telephone Kiosk Refurbishment	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0
Community Plan	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0
Contingency Fund	£1,000	£1,000	£0	£1,250	£1,250	£0	£1,000	£1,000	£0
Sub-Total all Expenditure	£9,309	£2,652	£6,657	£14,068	£8,010	£6,058	£9,436	£246	£9,190
Surplus Carried Forward 31st March		£6,588			£5,933			£8,553	
Actual Bank Balances at 31st March		£6,506			£5,413				

Asset Register 2014-2015
Allerthorpe Parish Council

Asset No.	Description	Purchase Date	Location	Annual Depr.	Original Cost	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Valuation at 31-03-15	Current Valuation	Code	Asset Disposed
1	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
2	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
3	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
4	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
5	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
6	Lawn Mower	1990s			£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench	1996			£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench	1996			£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin	2010	Main Street	£100.00	£400.00	£300.00	£200.00	£100.00	£0.00	£0.00	£0.00	b	
10	Salt Bin	2010	Main Street	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
11	Salt Bin	2010	Back Lane	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
12	1 Salt spreader	2010	Village Hall	£63.00	£250.00	£187.00	£125.00	£61.00	£0.00	£0.00	£0.00	b	
13	1 Salt Bin	2011	Waplinton Lane	£35.00	£138.00	£0.00	£103.00	£68.00	£0.00	£0.00	£0.00	b	
14	Tables and Chairs	2012	In Village Hall	£345.00	£3,453.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,486.70	£2,486.70	c	
15	Village Bench	2012	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
16	Village Bench	2013	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
17	Noticeboard	2013	On Village Hall Wall	£35.00	£350.00	£0.00	£0.00	£315.00	£280.00	£252.00	£252.00	c	
18	Large Planter	2013	Village Northern Boundry	£14.00	£140.00			£140.00	£126.00	£113.40	£113.40	c	
19	Small Planter	2013	Village Southern Boundry	£8.00	£80.00			£80.00	£72.00	£64.80	£64.80	c	
20	Square Planter (2)	2013	Ajacent Village Benches	£10.00	£100.00			£100.00	£90.00	£81.00	£81.00	c	
				£1,060.00	£9,967.00	£1,451.00	£1,034.00	£5,052.00	£4,071.00		£3,663.90		

Code:

- a Depreciated by 10% of original cost as per minute 96-5/ii
- b Depreciated by 25% of original cost as per minute 116-6/ii
- c Depreciated by 10% of original cost

