

Document Number: 146 (Nine pages)
ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held in the Village Hall
On Monday 28th September 2015 at 20:00

Present:	Mr. K Macleod	KM	Chair
	Mr. M Stageman	MS	Vice-Chair
	Mr. D Lambert	DL	Councillor
	Mrs. J Smith	JS	Councillor
	Mr. A Peters	AP	Councillor
	Mr. I Douglas	ID	Councillor
	Mr. T Howard-Smith	TWH	Councillor and Temporary Clerk

146.1 Apologies:

- a. None

146.1a Pre-meeting submissions by parishioners in attendance:

- a. None

**146.2 Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

- a. None

146.3 Minutes Of The Last Meeting:

- a. The minutes of the previous meeting 145, was proposed by AP, and seconded by ID as a true record then signed by the chair.

146.4 Information/Correspondence:

- a. A letter inviting members to one of a series of ERYC public transport policy meetings, to be held at various locations, was presented to the meeting. Interested members to contact ERYC directly.

146.5 Finance: (For full details see appendix a)

a. **Current Position:**

- a. Current A/C £9,784.03 The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. **Payments Agreed:**

- a. 16/09/2015 £13.46 MRTTP Stakes (K Macleod)
b. 28/09/2015 £20.00 Hall hire

c. **Receipts:**

- a. 10/08/2015 £554.31 ERYC Defibrillator grant
b. 29/09/2015 £2,500.00 Precept 2015/16 2nd half

d. **Budget Statement:**

- a. The budget was presented as being on track for the time of the year and approved.

- e. **Asset Register:**
 - a. The Asset Register was presented, showing the new defibrillator and current depreciations on assets. KM commented that the defibrillator should be depreciated over a seven year period, and that it should be reflected in the asset register.
- f. **Other Finance Matters:**
 - a. None

146.6 Planning:

- a. **Applications since last meeting:**
 - a. 19/08/15 - 15/02270/OUT Outline - Erection of a dwelling (all matters reserved) on land North of Croft House Main Street Allerthorpe YO42 4RW for Mr & Mrs Bradish.
 - b. 23/08/15 - 15/02126/PLF - Erection of an extension to existing agricultural building and siting of a mobile office, washroom and canteen building on Land North West of Pinewood Farm Melbourne Road Thornton East Riding of Yorkshire for Mr Alistair Bowman.
 - c. 15/09/15 - 15/02602/PLF - Erection of a general purpose agricultural building at Letterbox Plantation Waplinton Lane Allerthorpe East Riding of Yorkshire for Wilkinson & son.
 - d. 17/09/15 - 15/01811/PLF - Erection of a dwelling on land South Of Waplinton Hall Waplinton Lane Allerthorpe East Riding of Yorkshire YO42 4RS for Mr B Wilson.
- b. **Decisions since last meeting:**
 - a. None
- c. **Other planning matters:**
 - a. A new ERYC on-line planning documentation and response to a planning consultation system was explained to the meeting.

146.7 Neighbourhood Development Plan:

- a. MS will re-distribute the parishioner and corporate questionnaires to the members for perusal and comment. To be discussed at the next meeting.

146.8 Options For The Refurbishment Of The Main Street Telephone Kiosk:

- a. KM reported that he had emailed BT and got confirmation that the kiosk was scheduled for repairs this year but would only be a basic repair.
- b. Painting was scheduled, but was undertaken by a third party contractor between the months of May to September, so it may be next year.
- c. KM was informed that as the kiosk is listed, it will continue to be owned by BT and not be available for adoption.
- d. The kiosk can still receive calls to 01759 302020, and send out 999 calls.

146.9 New Parish Clerk – Hiring Status:

- a. KM and TWH brought the members up to date as to the progress made regarding the investigation into the hiring of a new Parish Clerk. TWH gave information on salary and hours worked by clerks in adjoining parishes. KM asked for volunteers to join him and TWH to progress the production of job specification, duties and advertisements, so that we will be able to have a new clerk in place by next year.
- b. JS volunteered to help.

146.10 Meeting Dates:

- The following meeting dates for 2015/16/17 were agreed:

2015

Council Meeting: 147 20:00 Monday 23 November 2015

2016

Council Meeting: 148 20:00 Monday 25 January 2016

Council Meeting: 149 20:00 Monday 21 March 2016

Council AGM 19:45 Monday 23 May 2016

Council Meeting: 150 20:00 Monday 23 May 2016

Annual Parish Meeting 20:00 Wednesday 25 May 2016

Council Meeting: 151 20:00 Monday 25 July 2016

Council Meeting: 152 20:00 Monday 26 September 2016

Council Meeting: 153 20:00 Monday 28 November 2016

2017

Council Meeting: 154 20:00 Monday 30 January 2017

Council Meeting: 155 20:00 Monday 27 March 2017

Council AGM 19:45 Monday 22 May 2017

Council Meeting: 156 20:00 Monday 22 May 2017

Annual Parish Meeting 20:00 Wednesday 31 May 2017

Council Meeting: 157 20:00 Monday 31 July 2017

146.11 Meeting Close:

- There being no further business, the meeting closed at 20:30

Signed:
(Chair)

Date:

Appendix a:

**ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT
PERIOD: 1st AUGUST 2015 to 30th SEPTEMBER 2015**

Community Current Account (661)										
									Opening Bal at 01/08/2015: £6,749.72	
DATE	RECEIPTS	REF	CREDIT No.	Precept	Village Hall Income	Grants	Other	VAT Reclaim	TOTAL	
10/08/2015	ERYC Defibrillator grant	6989787				£554.31			£554.31	
29/09/2015	Precept 2015/16 2ND	7027245		£2,500.00					£2,500.00	
									£0.00	
	Total Receipts			£2,500.00	£0.00		£0.00	£0.00	£3,054.31	
DATE	PAYMENTS	INVOICE No.	CHEQUE No.	General Admin	Village Hall Expenses	Village Infrastruct	Insurance Policies	Other	VAT Amount	TOTAL
16/09/2015	M RTP Stakes (K Macleod)	119869	100707			11.22			£2.24	£13.46
28/09/2015	Village Hall hire	n/a	100706		£20.00					£20.00
										£0.00
										£0.00
										£0.00
										£0.00
	Total Payments			£0.00	£20.00	£11.22	£0.00	£0.00	£2.24	£33.46
Community Current Account (**661) Closing Balance at 30/09/2015: £9,770.57										

ALLERTHORPE PARISH COUNCIL
Budget 2010-2015

	2013-2014			2014-2015			2015-2016		
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference
Balance Brought Forward 1st April		£3,848			£6,588			£5,933	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£5,000	£0
Council Tax Grant Rebate	£30	£30	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery (Previous year)	£362	£362	£0	£129	£129	£0	£366	£366	£0
Election	£0	£0	£0	£0	£0	£0	£100	£100	£0
Project contribution from Village Hall	£0	£0	£0	£0	£2,226	£-2,226	£0	£0	£0
WREN Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Community Partnership Grant (Defib)	£0	£0	£0	£0	£0	£0	£554	£554	£0
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total all receipts		£5,392			£7,355			£6,020	
Sub-Total all receipts plus Brought Forward	£5,392	£9,240	£0	£5,129	£13,943	£-2,226	£6,020	£11,953	£0
EXPENDITURE									
AON Parish Insurance	£450	£450	£0	£450	£450	£0	£0	£0	£0
AON Village Hall Insurance	£700	£898	£-198	£1,087	£1,087	£0	£0	£0	£0
Hiscox combined Parish & Village Hall Ins	£0	£0	£0	£0	£953	£-953	£1,000	£713	£287
Street Light Maintenance	£450	£436	£14	£450	£436	£14	£450	£450	£0
ERNLLCA Subscription	£205	£211	£-6	£221	£221	£0	£226	£226	£0
Hire of Village Hall	£200	£140	£60	£200	£80	£120	£200	£60	£140
Admin/General	£60	£18	£42	£60	£83	£-23	£80	£80	£0
Parish Clerk Salary							£775	£775	£0
Planning Consultant	£0	£0	£0	£2,500	£1,380	£1,120	£700	£400	£300
Village Hall Restoration	£2,000	£2,000	£0	£4,000	£4,517	£-517	£0	£0	£0
Audit Commission	£144	£144	£0	£0	£0	£0	£0	£0	£0
Winter Precautions	£0	£0	£0	£250	£250	£0	£250	£250	£0
Community Partnership Grant							£716	£716	£0
Parish Newsletter	£50	£50	£0	£50	£50	£0	£50	£50	£0
Horticulture/Landscape labour	£1,000	£448	£552	£1,000	£340	£660	£600	£14	£586
Memorial Wreath	£50	£50	£0	£50	£50	£0	£50	£50	£0
War Memorial	£1,000	£1,000	£0	£500	£500	£0	£1,000	£1,000	£0
Telephone Kiosk Refurbishment	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0
Community Plan	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0
Contingency Fund	£1,000	£1,000	£0	£1,250	£1,250	£0	£1,000	£1,000	£0
Sub-Total all Expenditure	£9,309	£2,652	£6,657	£14,068	£8,010	£6,058	£9,097	£1,413	£7,684
Surplus Carried Forward 31st March		£6,588			£5,933			£10,540	
Actual Bank Balance at 31st September		£6,506			£5,413			£9,784	

Allerthorpe Parish Council

Asset Register: Financial Year 2014-2015

Last Updated 27th July 2015

Asset No.	Description	Purchase Date	Location	Annual Depr.	Original Cost	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Valuation at 31-03-15	Current Valuation	Code	Asset Disposed
1	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
2	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
3	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
4	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
5	Lamp Standard	1980s	Main Street	£50.00	£500.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
6	Lawn Mower	1990s	n/a		£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench	1996	n/a		£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench	1996	n/a		£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin	2010	Main Street	£100.00	£400.00	£300.00	£200.00	£100.00	£0.00	£0.00	£0.00	b	
10	Salt Bin	2010	Main Street	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
11	Salt Bin	2010	Back Lane	£54.00	£216.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
12	1 Salt spreader	2010	Village Hall	£63.00	£250.00	£187.00	£125.00	£61.00	£0.00	£0.00	£0.00	b	
13	1 Salt Bin	2011	Waplinton Lane	£35.00	£138.00	£0.00	£103.00	£68.00	£0.00	£0.00	£0.00	b	
14	Tables and Chairs	2012	In Village Hall	£345.00	£3,453.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,486.70	£2,486.70	c	
15	Village Bench	2012	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
16	Village Bench	2013	Adjacent Village Hall	£46.00	£462.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
17	Noticeboard	2013	On Village Hall Wall	£35.00	£350.00	£0.00	£0.00	£315.00	£280.00	£252.00	£252.00	c	
18	Large Planter	2013	Village Northern Boundry	£14.00	£140.00	£0.00	£0.00	£140.00	£126.00	£113.40	£113.40	c	
19	Small Planter	2013	Village Southern Boundry	£8.00	£80.00	£0.00	£0.00	£80.00	£72.00	£64.80	£64.80	c	
20	Square Planter (2)	2013	Ajacent Village Benches	£10.00	£100.00	£0.00	£0.00	£100.00	£90.00	£81.00	£81.00	c	
21	Village Defibrillator	2015	On Village Hall Wall	£63.50	£635.00	£0.00	£0.00	£0.00	£0.00	£0.00	£635.00	c	
				£1,123.50	£10,602.00	£1,451.00	£1,034.00	£5,052.00	£4,071.00	£3,663.90	£4,298.90		

Code:

- a Depreciated by 10% of original cost as per minute 96-5/ii
- b Depreciated by 25% of original cost as per minute 116-6/ii
- c Depreciated by 10% of original cost

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

Approved Minutes of Meeting Held in the Village Hall
On Monday 28th September

PRESENT:	Mr. K Macleod	KM	Chair
	Mr. M Stageman	MS	Vice-Chair
	Mr. D Lambert	DL	Treasurer
	Mr. I Douglas	ID	Trustee
	Mr. A Peters	AP	Trustee
	Mrs. J Smith	JS	Trustee
	Mr. T Howard-Smith	TWH	Trustee and Clerk to the Council (Secretary)

1. Apologies:

None

**2. Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

a. None

3. Minutes Of The Last Meeting:

a. The minutes of the last meeting were proposed as a true record by MS, seconded by ID and were signed by the Chair.

4. Finance:

- a. The Treasurer presented the financial position and balance of £3380.27. The full list of transactions and balances is attached at the end of this document as appendix a:
- b. The Treasurer reported that an extra signatory for the account is needed and he has started the process of removing SW and adding JS. All agreed.

5. Management Report:

- a. JS updated the meeting that two new members of the management team had been recruited, Wendy Gledhill and Maggie Peters, the committee welcomed them both. JS then reported on recent, current and possible future events, and reported that the management team had been discussing more events to be held over the next few months.
- b. JS reported that Mr & Mrs Geekie had donated a large collection of hard and paperback books for us to sell and raise funds for the Hall. So notices were posted, flyers distributed and a book sale is to be held on Saturday 3rd October in the Hall; the book collection will be from the Geekie's house on Friday afternoon, all volunteers welcome.
- c. **Current Hiring's and Recent Events**
- J Jones painting classes every Tuesday afternoon
 - Thursday art classes finishing soon
 - Embroidery classes every other Friday morning
 - Upholstering classes in September

d. **Future Event Ideas discussed at the last meeting**

- Comedy Race Night
- SW to hold a Coffee Morning at her home in November

e. **Maintenance:** JS reported that all the outstanding maintenance jobs had been completed:

- Thanks were offered to ID for arranging the painting and fall pipe repair.

6. Closing Comments and Meeting Close:

- a. KM commented that a new blue wheelie bin had been placed in the hall car park for our use.
- b. There being no further business, the meeting Closed at 20:50

Signed:
(Chair)

Date:

23/09/2015

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Account Transactions
Barclays Bank Current

Between 01/07/2015 and 23/09/2015

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 01/07/2015					3,028.19
Month Ending 31/07/2015					
100161	05/07/2015	Sissons	Food	-86.00	2,942.19
	15/07/2015	Rental	Rental	138.00	3,080.19
	15/07/2015	Fund Raising	Fund raising event	331.20	3,411.39
	22/07/2015	N. Power	Electricity	-41.00	3,370.39
Total Month Ending 31/07/2015				342.20	
Month Ending 31/08/2015					
	11/08/2015	Thomas Wiseman	Maintenance/Structure	-320.00	3,050.39
	11/08/2015	K. Mcleod	Household	-83.12	2,967.27
	11/08/2015	Rental	Rental	860.00	3,827.27
	22/08/2015	N. Power	Electricity	-41.00	3,786.27
Total Month Ending 31/08/2015				415.88	
Month Ending 30/09/2015					
	16/09/2015	Dan Hodgkinson Painter	Maintenance/Structure	-378.00	3,408.27
100165	16/09/2015	ian Douglass	Maintenance/Structure	-28.00	3,380.27
Total Month Ending 30/09/2015				-406.00	
Grand Total				352.08	3,380.27