

Document Number: 149 (Twelve pages)
ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held in the Village Hall
On Monday 25th January 2016 at 20:00

Present:

Mr. K Macleod	KM	Chair
Mr. M Stageman	MS	Vice-Chair
Mr. D Lambert	DL	Councillor
Mrs. J Smith	JS	Councillor
Mr. A Peters	AP	Councillor
Mr. T. Howard-Smith	TWH	Councillor & Emergency Clerk

149.1 **Apologies:**

a. None

149.1a **Pre-meeting submissions by parishioners in attendance:**

a. None

149.2 **Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

a. None

149.3 **Minutes Of The Last Meeting:**

a. The minutes of the previous meetings 147 and 148, were proposed by AP, and seconded by JS as a true record then signed by the chair.

149.4 **Information/Correspondence:**

a. None of any consequence

149.5 **Finance:** For full details see appendix A:

a. **Current Position:**

a. Current A/C £8,355.59 The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. **Payments Agreed:**

Confirm payments agreed:

a. 06/01/2016	Hickling Gray Associates (Planning)	£144.00
b. 25/01/2016	Plants & Shrubs - P Simmons	£45.03
c. 25/01/2016	Village Hall Hire	£20.00

c. **Receipts:**

a. None

d. **Budget Statement:**

a. The budget was presented as being on track for the time of the year and approved.

e. **Asset Register:**

a. There has been one change to the Register since the last meeting. Epson data projector valued at £250.00, totally funded by ERYC.

f. **Other Finance Matters:**

a. 2016/17 Precept. The precept demand for £5000.00 was accepted by ERYC and will be paid in two instalments.

149.6

Planning:

a. Applications since last meeting:

- a. **05/01/16 - 15/03878/PLF** Erection of 2.4m high galvanised steel palisade perimeter security fencing including two sets of 2.4m high, 3.0m wide gates at Units 1-5 Allerthorpe Business Park. - **OK No comments.**
- b. **06/01/16 - 15/03989/PLF** Continued use of log cabin as owner/manager dwelling and park office at Conifer Lake Fishery Allerthorpe. (Resubmission of 14/03689/PLF).
 - a. The chair explained his understanding of this application to the meeting, in which it seems that two cabins are to be joined together leaving space for another one to be built at a later date. The chair suggested a comment to that effect should be submitted. KM & TWH to progress.
- c. **08/01/16 - 16/00027/PLF** Erection of single storey extension to rear following demolition of existing outbuilding and alteration of utility room rear window to create new doorway at The Old Vicarage Main Street Allerthorpe. - **OK No comments.**

b. Decisions since last meeting:

- d. **27/09/15 - 15/03181/PLF** Erection of single storey extension to rear of 4 Warren Farm Cottages Waplinton Lane Allerthorpe. East Riding Of Yorkshire YO42 4RT – **Approved.**

c. Other planning matters:

- e. None

149.7

Neighbourhood Development Plan:

- a. MS confirmed the questionnaire was ready to be distributed, and it was decided that they should be printed asap and then distributed to all parishioners and local businesses on 3rd March.

149.8

Parish Council IT Equipment:

- a. Induction loop bid still in progress, we should have a decision by the middle of February.
- b. Epson Projector now acquired from ERYC with the aid of a grant.
- c. ERNLLCA grant for transparency financial assistance still in progress. The have been overwhelmed with the number of applications and are running behind.
- d. Screen. The three options were discussed and it was proposed by KM and seconded by MS with all in favour by a show of hands, that we purchase the chosen screen, and mounting ancillaries up to the value of £250.
- e. DL suggested that we contact the local blacksmith in Elvington to help build a ceiling mount for us.

149.9 HM the Queen's 90th Birthday Celebrations:

- a. The Queen's real birthday is on 21st April and the official birthday is on 11th June.
- b. After discussing possibilities, the committee decided to wait until after the Race Night to investigate possible ideas, and bring them to the next meeting.

149.10 Testing for Possible Hydraulic Fracturing Gas Wells, Following The Recent Allocation Of Licences In The Local Area.

- a. TWH explained the current situation regarding licences for test wells in the East Yorkshire Area, and all agreed that TWH should invite Jane Austin from Fimber PC to come to the next meeting and give a short presentation on the current situation and future possible consequences of drilling.

149.11 Meeting Dates:

- The following meeting dates for 2015/16/17 were agreed:

2016

Council Meeting: 150	20:00	Monday	21	March	2016
Council AGM	19:45	Monday	23	May	2016
Council Meeting: 151	20:00	Monday	23	May	2016
Annual Parish Meeting	20:00	Wednesday	25	May	2016
Council Meeting: 152	20:00	Monday	25	July	2016
Council Meeting: 153	20:00	Monday	26	September	2016
Council Meeting: 154	20:00	Monday	28	November	2016

2017

Council Meeting: 155	20:00	Monday	30	January	2017
Council Meeting: 156	20:00	Monday	27	March	2017
Council AGM	19:45	Monday	22	May	2017
Council Meeting: 157	20:00	Monday	22	May	2017
Annual Parish Meeting	20:00	Wednesday	31	May	2017
Council Meeting: 158	20:00	Monday	31	July	2017

149.12 Meeting Close:

- There being no further business, the meeting closed at 20:30

Signed:(Chair)

Date:

Appendix A:

ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT										
PERIOD: 1st DECEMBER 2015 to 31st JANUARY 2016										
Community Current Account (661)										
										Opening Balance at 1st December 2015: £8,564.62
Date	Receipts	Reference	Credit No.	Precept	General Admin			Other	VAT Reclaim	Total
										£0.00
										£0.00
										£0.00
	Total Receipts			£0.00	£0.00		£0.00	£0.00	£0.00	£0.00
Date	Payments	Invoice No.	Cheque No.	General Admin	Village Hall Expenses	Village Infr.	Insurance Policies	Other	VAT Amount	Total
06/01/2016	Hickling Gray Associates (Planning)	PG/01/16	100715					£120.00	£24.00	£144.00
19/01/2016	Adams Ground Maintenance	41185	100716			£64.80				£64.80
25/01/2016	Plants & Shrubs - P Simmons		100713			£37.52			£7.51	£45.03
25/01/2016	Village Hall Hire	n/a	100714		£20.00					£20.00
										£0.00
										£0.00
	Total Payments			£0.00	£20.00	£102.32	£0.00	£120.00	£31.51	£273.83
										Community Current Account (**661) Closing Balance at 31st January 2015: £8,290.79

ALLERTHORPE PARISH COUNCIL
Budget 2010-2016

	2013-2014			2014-2015			2015-2016		
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference
Balance Brought Forward 1st April		£3,848			£6,588			£5,883	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£5,000	£0
Council Tax Grant Rebate	£30	£30	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery (Previous year)	£362	£362	£0	£129	£129	£0	£366	£366	£0
Hall Hire Election 2015							£100	£100	£0
Project contribution from Village Hall				£0	£2,226	-£2,226	£0	£0	£0
WREN Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Community Partnership Grant (Defib)							£554	£554	£0
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total all receipts		£5,392			£7,355			£6,020	
Sub-Total all receipts plus Brought Forward	£5,392	£9,240	£0	£5,129	£13,943	-£2,226	£6,020	£11,903	£0
EXPENDITURE									
AON Parish Insurance	£450	£450	£0	£450	£0	£450	£0	£0	£0
AON Village Hall Insurance	£700	£898	-£198	£1,087	£0	£1,087	£0	£0	£0
Hiscox combined Parish & Village Hall Ins				£0	£953	-£953	£1,000	£713	£287
Street Light Maintenance SLA	£450	£436	£14	£450	£436	£14	£450	£428	£22
ERNLLCA Subscription	£205	£211	-£6	£221	£221	£0	£226	£226	£0
PC Hire of Village Hall	£200	£140	£60	£200	£80	£120	£200	£200	£0
Admin/General	£60	£18	£42	£60	£83	-£23	£80	£13	£67
Parish Clerk Salary							£775	£0	£775
Planning Consultant				£2,500	£1,380	£1,120	£700	£400	£300
Village Hall Restoration	£2,000	£0	£2,000	£4,000	£4,517	-£517	£0	£0	£0
Audit Commission	£144	£0	£144	£0	£0	£0	£0	£0	£0
Winter Precautions	£0	£0	£0	£250	£0	£250	£250	£0	£250
Community Partnership Grant (Defibr)							£635	£699	-£64
Parish Newsletter	£50	£50	£0	£50	£50	£0	£50	£50	£0
Horticulture/Landscape labour	£1,000	£448	£552	£1,000	£340	£660	£600	£208	£392
Memorial Wreath	£0	£0	£0	£0	£0	£0	£50	£30	£20
War Memorial	£1,000	£0	£1,000	£500	£0	£500	£1,000	£0	£1,000
Telephone Kiosk Refurbishment	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000
Community Plan	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000
Contingency Fund	£1,000	£0	£1,000	£1,250	£0	£1,250	£1,000	£0	£1,000
Sub-Total all Expenditure	£9,259	£2,652	£6,607	£14,018	£8,060	£5,958	£9,016	£2,967	£6,049
Surplus Carried Forward 31st March		£6,588			£5,883			£8,936	
Actual Bank Balance at 30th November		£6,506			£5,413				

Notes.

. Greyed out cells indicate expenditure group not applicable to that period.

. £64 in Defib column indicates unbudgeted spend on installation parts.

Allerthorpe Parish Council

Asset Register: Financial Year 2015 - 16

Last Updated 25th Jan 2016

Asset No.	Description	Purchase Date	Location	Original Cost	Annual Depr.	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Valuation at 31-03-15	Current Valuation	Code	Asset Disposed
1	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
2	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
3	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
4	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
5	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
6	Lawn Mower	1990s	n/a	£1,000.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench	1996	n/a	£100.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench	1996	n/a	£100.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin	2010	Main Street	£400.00	£100.00	£300.00	£200.00	£100.00	£0.00	£0.00	£0.00	b	
10	Salt Bin	2010	Main Street	£216.00	£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
11	Salt Bin	2010	Back Lane	£216.00	£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
12	1 Salt spreader	2010	Village Hall	£250.00	£63.00	£187.00	£125.00	£61.00	£0.00	£0.00	£0.00	b	
13	1 Salt Bin	2011	Waplinton Lane	£138.00	£35.00	£0.00	£103.00	£68.00	£0.00	£0.00	£0.00	b	
14	Tables and Chairs	2012	In Village Hall	£3,453.00	£345.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,486.70	£2,486.70	c	
15	Village Bench	2012	Adjacent Village Hall	£462.00	£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
16	Village Bench	2013	Adjacent Village Hall	£462.00	£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
17	Noticeboard	2013	Village Hall Wall	£350.00	£35.00	£0.00	£0.00	£315.00	£280.00	£252.00	£252.00	c	
18	Large Planter	2013	Village Northern Boundry	£140.00	£14.00	£0.00	£0.00	£140.00	£126.00	£113.40	£113.40	c	
19	Small Planter	2013	Village Southern Boundry	£80.00	£8.00	£0.00	£0.00	£80.00	£72.00	£64.80	£64.80	c	
20	Square Planter (2)	2013	Ajacent Village Benches	£100.00	£10.00	£0.00	£0.00	£100.00	£90.00	£81.00	£81.00	c	
21	Village Defibrillator	2015	Village Hall Wall	£635.00	£63.50	£0.00	£0.00	£0.00	£0.00	£0.00	£635.00	c	
22	Epson EB-SO4 Projector	2015	Village Hall Ceiling Mount	£250.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	d	
				£10,852.00	£1,173.50	£1,451.00	£1,034.00	£5,052.00	£4,071.00	£3,663.90	£4,498.90		
Code:													
a	Depreciated by 10% of original cost as per minute 96-5/ii												
b	Depreciated by 25% of original cost as per minute 116-6/ii												
c	Depreciated by 10% of original cost												
d	Depreciated over 5 years												

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

Approved Minutes of Meeting Held in the Village Hall
On Monday 25th January 2016

PRESENT: Mr. K Macleod KM Chair
 Mr. M Stageman MS Vice-Chair
 Mr. D Lambert DL Treasurer
 Mr. A Peters AP Trustee
 Mrs. J Smith JS Trustee
 Mr. T Howard-Smith TWH Trustee

1. Apologies:

a. None

2. Declarations Of Pecuniary And Non-Pecuniary Interest Including Any Dispensations Of Pecuniary Interest:

b. None

3. Minutes Of The Last Meeting:

a. The minutes of the last meeting were proposed as a true record by AP, seconded by MS and were signed by the Chair.

4. Finance:

- a. The Treasurer presented the financial position and balance of £4,022.85 The full list of transactions and balances is attached at the end of this document as appendix A:
- b. This balance included receipts from Easy-funding, and a steadily increasing income from hiring's and events.
- c. A small amount from the receipts has been held back as a float for the upcoming Race Night.
- d. The Treasurer reported that the hall was doing OK and there was a healthy balance available to fund future projects etc.

5. Management Report:

- a. JS reported upon the recent meeting and maintenance issues. (See Appendix B:)
- b. JS thanked DL for refurbishing the floor, which now looks excellent.
- c. JS thanked all who stayed behind to clean the hall two weeks ago.
- d. A cleaning rota has been agreed with the first session to be on 2nd March at 10:00
- e. Race Night: JS reported that a small sub-group had been formed to organise and run the evening and had held two meetings. (See Appendix C:) The number of tickets sold to date is 46 and the number of horses sold is 6. All profits are to be shared between the Church and the Hall.

6. Closing Comments and Meeting Close:

a. There being no further business, the meeting Closed at 20:50

Signed:(Chair)

Date:

Appendix A:

25/01/2016

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Account Transactions
Barclays Bank Current

Between 01/11/2015 and 25/01/2016

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 01/11/2015					3,707.77
Month Ending 30/11/2015					
	05/11/2015	Easy Funding	Donation	17.78	3,725.55
	16/11/2015	N. Power	Electricity	-41.00	3,684.55
	23/11/2015	Fund Raising	Fund raising event	150.30	3,834.85
	23/11/2015	Rental	Rental	100.00	3,934.85
Total Month Ending 30/11/2015				227.08	
Month Ending 31/12/2015					
	25/12/2015	N. Power	Electricity	-41.00	3,893.85
Total Month Ending 31/12/2015				-41.00	
Month Ending 31/01/2016					
	12/01/2016	Rental	Rental	170.00	4,063.85
	25/01/2016	N. Power	Electricity	-41.00	4,022.85
Total Month Ending 31/01/2016				129.00	
Grand Total				315.08	4,022.85

Minutes of the Allerthorpe Village Hall Management Committee
Held at 19:00, Tuesday 12th January 2016

- Members Present:** Jane Smith Chair (JS)
David Lambert Treasurer (DL)
Fiona Lambert Member (FL)
Shelagh Wiltshire Member (SW)
Maggie Peters Member (MP)
Trevor Howard-Smith Trustee/Secretary (TWH)
- Action
- 1) **Welcome and Apologies:** Betty Lambert Member (BL)
Wendy Gledhill Member (WG)
The chair (JS) welcomed everybody to the meeting and wished everybody a happy new year.
- 2) **Previous Minutes:** The minutes of the last meeting were accepted after an amendment to the date of the Race Night, as a true record and signed by the chair
- 3) **Financials:** DL reported on the current status of the bank account:
a) Current balance: n/a
b) There were no issues
c) A small amount of receipts have been held back to use as a float at the Race Night.
- 4) **Hall Maintenance:** JS reported on any maintenance issues:
a) JS thanked DL for refurbishing the hall floor; the surface was now clean and polished.
b) JS thanked all who stayed for the cleaning session on the 7th January.
c) JS suggested a rota for hall cleaning be set up. The next date for a cleaning session was agreed as Wednesday 2nd March at 10:00
- 5) **Hall Usage, Fundraising and Marketing:** Recent Events:
a) No recent events
- Future Event Ideas:
a) The Race Night is to be held on January 30th JS and all
i. A small organising sub-committee has been set up
ii. The minutes of the first meeting explaining the progress is included as appendix a:
b) Queen's 90th Birthday,
i. The official birthday is in June this year, a suggestion to hold an event to commemorate this was suggested. To be discussed after the Race Night is finished.
- Marketing:
a) No news

- 6) **Future Developments:** JS reminded the meeting that we should always have a goal to work towards, such as the redevelopment of the kitchen, store and lobby area, in the back of our minds, even if the next stage should take many years to complete.
- a) Ongoing discussion
 - b) JS informed the meeting that a grant to fit an induction loop into the hall has been awarded to us. This will assist those with hearing difficulties to better hear any microphone delivered addresses or talks in the future.

- 7) **Date of Next Meeting:** Meetings are held every two months about a week before the PC Meeting to enable a management report to be prepared. Dates were revised to keep in line with the latest PC Meeting dates. The latest confirmed dates are set out in the table below.

<u>Hall Meeting</u>	<u>P.C.</u>
8 th March 2016	30 th March 2016
10 th May 2016	23 rd May 2016 (AGM)

(All Hall Management Committee Meetings start at 19:00)

- 8) **Meeting closed:** There being no further business, the meeting closed at 19:35

Minutes Approved: Signature.....
Date.....

Minutes of Race Night Meeting

19th Nov 2015 at Wheelwright Cottage

This will be a joint venture of village hall and church, with the aim of providing a fun social evening for residents and friends, and making a small profit to be shared equally between church and village hall funds.

1. **Present:** Jane Smith, Fiona Lambert, Anne Melville.
Apologies: Deborah Bird

2. **Date and time:**
The Race Night will take place in the Village Hall on Sat. 30th January 2016 starting at 7pm.

3. **Format of race night including legal stuff:**

Jane showed the pack she had purchased (cost £30) which includes a DVD of races, a CD Rom with much helpful information and printable race cards etc., betting slips and a booklet explaining how to run the evening.

All agreed that it would make a different evening and should be very enjoyable. It was agreed to follow the format as set out in the pack to ensure that we do not contravene the Gambling Commission Act.

8 races will be run; bets are taken before each race (each bet costing £1). Half the money taken will be profit, the rest will be shared equally between the people backing the winning horse. There will be no prizes for 2nd or 3rd.

People will have the opportunity to become horse owners, and can name their horse if they wish. Horses can be bought in advance of the day or on the night for £5 per horse. Again, half the proceeds of this per race will be for profit, and the other half will be go to the winning owner. If all 8 horses have owners in a particular race, then the winning owner will receive £20. People not able to come to the evening can buy horses.

There will not be a raffle.

4. **Food:**

Anne and Fiona agreed to organise food, and were sure that **Deborah** would help. It will be a Pie and Pea supper, or jacket potato with beans and cheese as a vegetarian alternative.

Puddings to be made by willing volunteers.

Own drinks will be brought.

Fiona will order pies from Sisson's and will make mushy peas.

Anne will bring knives and forks and will look into obtaining glasses.

5. **Ticket Prices:**

Jane will make tickets. They will be sold in advance for £10 each, starting in the New Year. Maximum 50 (?)

A lot of change is required on the night; either David or Alastair will be asked to acquire it.

6. **Advertising:**

Jane will make flyers to deliver to houses in village and also put up posters.

7. **Help needed:**

- I. 4 ticket sellers
- II. 1 bookie to work out pay-out (excel spreadsheet available for this)
- III. 1 laptop operator
- IV. 1 MC (**Jane** to ring Martin to see if he is willing)

8 Projector:

Anne will look into borrowing a projector for use on the night.

9 Next Meeting:

Thurs 14th January 7pm at Wheelwright Cottage.