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ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held in the Village Hall
On Monday 21st March 2016 at 20:00

Present: Mr. K Macleod KM Chair
 Mrs. J Smith JS Councillor
 Mr. A Peters AP Councillor

150.1 Apologies:

a. Mr. T Howard-Smith TWH Councillor & Emergency Clerk

150.1a Pre-meeting submissions by parishioners in attendance:

a. None

**150.2 Declarations Of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations Of Pecuniary Interest:**

a. None

150.3 Minutes Of The Last Meeting:

a. The minutes of the previous meeting 149, were proposed by JS, and seconded by AP as a true record then signed by the chair.

150.4 Information/Correspondence:

a. None of any consequence

150.5 Finance: For full details see appendix A:

a. **Current Position:**

a. Current A/C £9,659.30 The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. **Payments Agreed:**

a. 05/02/2016	AllCam Screen (M Macleod)	£118.97
b. 19/02/2016	Screen Installation parts - TWH	£22.85
c. 22/02/2016	Electrical installation parts - TWH	£17.28
d. 23/02/2016	Projector Mount (M Macleod)	£27.36
e. 24/02/2016	AV Faceplate, HDMI, VGA & RCA Cable	£86.21
f. 21/03/2016	Village Hall Hire	£20.00

c. **Receipts:**

a. 19/02/2016 ERNLLCA – Transparency IT Grant £1337.00

d. **Budget Statement:**

a. The budget was presented as being on track for the time of the year and approved.

e. **Asset Register:**

a. There has been one change to the Register since the last meeting. Allcam Projection Screen valued at £155.00.

f. **Other Finance Matters:**

- a. The chair informed the meeting that the Parish's Financial Regulations have been updated in the light of recommendations from NALC in Feb 2016. These will be circulated in the coming week and members were asked to raise any issues asap as they will be presented at the May AGM for ratification.

150.6 **Planning:**

a. **Applications since last meeting:**

- a. **01/02/16 16/00255/PLF** Erection of first floor extension to rear and alterations at Grove Cottage Main Street Allerthorpe for Mr and Mrs R Fuller. - **OK No comments.**

b. **Decisions since last meeting:**

- a. **06/01/16 15/03989/PLF** Continued use of log cabin as owner/manager dwelling and park office at Conifer Lake Fishery Allerthorpe. (Resubmission of 14/03689/PLF) – **APPROVED**
- b. **03/03/2016 16/00027/PLF** Erection of single storey extension to rear following demolition of existing outbuilding and alteration of utility room rear window to create new doorway at The Old Vicarage Main Street Allerthorpe. - **APPROVED**
- c. **11/03/2016 - 15/03678/STPLF** Change of use land for the siting of 150 lodges and static caravans (for holiday use only) with associated access, hard and soft landscaping, drainage and engineering works (Re-submission of 14/03238/STPLF) - **REFUSED**

c. **Other planning matters:**

- a. None

150.7 **Neighbourhood Development Plan:**

- a. KM reported that the Consultation Questionnaires had now been distributed to all 101 domestic households and 17 businesses and a total of 8 had been returned. Closure date for returning forms is 30th March. Km to collate and circulate results as they come in so members can get a feel for the results.

150.8 **Parish Council IT Equipment:**

- a. KM reported that the projector and screen were now fully installed and functional (in use for this meeting) and within the budget agreed at the last meeting.
- b. AP reported that the next stage of the project was the purchase and installation of an amplifier, wall mounted speakers and radio microphones and that research had already been done to identify suitable equipment. He then proposed that this should now go ahead with the cost not exceeding £320.00. This was seconded and agreed by a show of hands.

150.9 Smaller Authorities - External Audit Appointments

- a. The SAAA's Chairman's Communications had been circulated to members and the implications of opting out of the scheme were discussed,
- b. It was proposed by AP and seconded by ID that we, as a PC, should not opt out of the scheme and will therefore not submit a formal application to do so by 31st arch 2016. This was agreed by a show of hands.

150.10 HM the Queen's 90th Birthday Celebrations:

- a. It was decided that we should focus on a single event on 11th June.
- b. JS agreed to put a small committee together to formulate arrangements.
- c. Tim O'Gram has kindly offered the use of his field and barn but reminded everyone of the lack of facilities.

150.11 Testing for Possible Hydraulic Fracturing Gas Wells, Following The Recent Allocation Of Licences In The Local Area.

- a. Presentation deferred until the next meeting when the Clerk has returned from holiday.

150.12 Meeting Dates:

- The following meeting dates for 2015/16/17 were agreed:

2016

Council AGM	19:45	Monday	23	May	2016
Council Meeting: 151	20:00	Monday	23	May	2016
Annual Parish Meeting	20:00	Wednesday	25	May	2016
Council Meeting: 152	20:00	Monday	25	July	2016
Council Meeting: 153	20:00	Monday	26	September	2016
Council Meeting: 154	20:00	Monday	28	November	2016

2017

Council Meeting: 155	20:00	Monday	30	January	2017
Council Meeting: 156	20:00	Monday	27	March	2017
Council AGM	19:45	Monday	22	May	2017
Council Meeting: 157	20:00	Monday	22	May	2017
Annual Parish Meeting	20:00	Wednesday	31	May	2017
Council Meeting: 158	20:00	Monday	31	July	2017

150.13 Meeting Close:

- There being no further business, the meeting closed at 20:30

Signed: (Chair)

Date:

Appendix A:

ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT										
PERIOD: 1st FEBRUARY 2016 to 31st MARCH 2016										
Community Current Account (661)										
									Opening Balance at 1st February 2016: £8,420.32	
DATE	RECEIPTS	REFERENCE	CREDIT No.	Precept	General Admin	Grants	Other	VAT Reclaimed	TOTAL	
19/02/2016	ERNLLCA - Transparency Equipment Grant		Giro			£1,337.00			£1,337.00	
									£0.00	
									£0.00	
Total Receipts				£0.00	£0.00	£1,337.00	£0.00	£0.00	£1,337.00	
DATE	PAYMENTS	INVOICE No.	CHEQUE No.	General Admin	Village Hall Expenses	Village Infrastruct	Insurance Policies	Other	VAT Amount	TOTAL
02/02/2016	Office supplies, postage - TWH-S	3-71813	100710	£11.02					£2.20	£13.22
12/02/2016	Adams Ground Maintenance	41185	100716			£64.80				£64.80
15/02/2016	Village Hall Hire	n/a	100714		£20.00					£20.00
01/03/2016	Screen Installation parts - TWH	02A69250	100719		£33.44				£6.69	£40.13
07/03/2016	AllCam Screen (M Macleod)	843521	100717		£99.14				£19.83	£118.97
07/03/2016	Ceiling mount for projector (M Macleod)	SPN Import	100720		£27.36				£0.00	£27.36
01/03/2016	AV Faceplate parts, HDMI, VGA and Phono cable	YE031720	100722		£71.84				£14.37	£86.21
Total Payments				£11.02	£251.78	£64.80	£0.00	£0.00	£43.09	£370.69
Community Current Account (**661) Closing Balance at 31st March 2016: £9,386.63										

ALLERTHORPE PARISH COUNCIL
Budget 2010-2016

	2013-2014			2014-2015			2015-2016		
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference
Balance Brought Forward 1st April		£3,848			£6,588			£5,883	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£5,000	£0
Council Tax Grant Rebate	£30	£30	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery (Previous year)	£362	£362	£0	£129	£129	£0	£366	£366	£0
Hall Hire Election 2015							£100	£100	£0
Project contribution from Village Hall				£0	£2,226	-£2,226	£0	£0	£0
WREN Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0
Community Partnership Grant (Defib)							£554	£554	£0
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total all receipts		£5,392			£7,355			£6,020	
Sub-Total all receipts plus Brought Forward	£5,392	£9,240	£0	£5,129	£13,943	-£2,226	£6,020	£11,903	£0
EXPENDITURE									
AON Parish Insurance	£450	£450	£0	£450	£0	£450	£0	£0	£0
AON Village Hall Insurance	£700	£898	-£198	£1,087	£0	£1,087	£0	£0	£0
Hiscox combined Parish & Village Hall Ins				£0	£953	-£953	£1,000	£713	£287
Street Light Maintenance SLA	£450	£436	£14	£450	£436	£14	£450	£428	£22
ERNLLCA Subscription	£205	£211	-£6	£221	£221	£0	£226	£226	£0
PC Hire of Village Hall	£200	£140	£60	£200	£80	£120	£200	£200	£0
Admin/General	£60	£18	£42	£60	£83	-£23	£80	£13	£67
Parish Clerk Salary							£775	£0	£775
Planning Consultant				£2,500	£1,380	£1,120	£700	£400	£300
Village Hall Restoration	£2,000	£0	£2,000	£4,000	£4,517	-£517	£0	£0	£0
Audit Commission	£144	£0	£144	£0	£0	£0	£0	£0	£0
Winter Precautions	£0	£0	£0	£250	£0	£250	£250	£0	£250
Community Partnership Grant (Defibr)							£635	£699	-£64
Parish Newsletter	£50	£50	£0	£50	£50	£0	£50	£50	£0
Horticulture/Landscape labour	£1,000	£448	£552	£1,000	£340	£660	£600	£208	£392
Memorial Wreath	£0	£0	£0	£0	£0	£0	£50	£30	£20
War Memorial	£1,000	£0	£1,000	£500	£0	£500	£1,000	£0	£1,000
Telephone Kiosk Refurbishment	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000
Community Plan	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,000	£0	£1,000
Contingency Fund	£1,000	£0	£1,000	£1,250	£0	£1,250	£1,000	£0	£1,000
Sub-Total all Expenditure	£9,259	£2,652	£6,607	£14,018	£8,060	£5,958	£9,016	£2,967	£6,049
Surplus Carried Forward 31st March		£6,588			£5,883			£8,936	
Actual Bank Balance at 30th November		£6,506			£5,413				
Notes.									
. Greyed out cells indicate expenditure group not applicable to that period.									
. £64 in Defib column indicates unbudgeted spend on installation parts.									

Allerthorpe Parish Council

Asset Register: Financial Year 2015 - 16

Last Updated 25th Jan 2016

Asset No.	Description	Purchase Date	Location	Original Cost	Annual Depr.	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Valuation at 31-03-15	Current Valuation	Code	Asset Disposed
1	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
2	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
3	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
4	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
5	Lamp Standard	1980s	Main Street	£500.00	£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
6	Lawn Mower	1990s	n/a	£1,000.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench	1996	n/a	£100.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench	1996	n/a	£100.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin	2010	Main Street	£400.00	£100.00	£300.00	£200.00	£100.00	£0.00	£0.00	£0.00	b	
10	Salt Bin	2010	Main Street	£216.00	£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
11	Salt Bin	2010	Back Lane	£216.00	£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
12	1 Salt spreader	2010	Village Hall	£250.00	£63.00	£187.00	£125.00	£61.00	£0.00	£0.00	£0.00	b	
13	1 Salt Bin	2011	Waplinton Lane	£138.00	£35.00	£0.00	£103.00	£68.00	£0.00	£0.00	£0.00	b	
14	Tables and Chairs	2012	In Village Hall	£3,453.00	£345.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,486.70	£2,486.70	c	
15	Village Bench	2012	Adjacent Village Hall	£462.00	£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
16	Village Bench	2013	Adjacent Village Hall	£462.00	£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£333.00	c	
17	Noticeboard	2013	Village Hall Wall	£350.00	£35.00	£0.00	£0.00	£315.00	£280.00	£252.00	£252.00	c	
18	Large Planter	2013	Village Northern Boundry	£140.00	£14.00	£0.00	£0.00	£140.00	£126.00	£113.40	£113.40	c	
19	Small Planter	2013	Village Southern Boundry	£80.00	£8.00	£0.00	£0.00	£80.00	£72.00	£64.80	£64.80	c	
20	Square Planter (2)	2013	Ajacent Village Benches	£100.00	£10.00	£0.00	£0.00	£100.00	£90.00	£81.00	£81.00	c	
21	Village Defibrillator	2015	Village Hall Wall	£635.00	£63.50	£0.00	£0.00	£0.00	£0.00	£0.00	£635.00	c	
22	Epson EB-SO4 Projector	2015	Village Hall Ceiling Mount	£250.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	d	
				£10,852.00	£1,173.50	£1,451.00	£1,034.00	£5,052.00	£4,071.00	£3,663.90	£4,498.90		
Code:													
a	Depreciated by 10% of original cost as per minute 96-5/ii												
b	Depreciated by 25% of original cost as per minute 116-6/ii												
c	Depreciated by 10% of original cost												
d	Depreciated over 5 years												

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

Approved Minutes of Meeting Held in the Village Hall
On Monday 25th March 2016

PRESENT: Mr. K Macleod KM Chair
 Mr. A Peters AP Trustee
 Mrs. J Smith JS Trustee

1. Apologies:

a. Mr. T Howard-Smith TWH Trustee

**2. Declarations of Pecuniary And Non-Pecuniary Interest Including Any
Dispensations of Pecuniary Interest:**

a. None

3. Minutes of The Last Meeting:

a. The minutes of the last meeting were proposed as a true record by AP, seconded by JS and were signed by the Chair.

4. Finance:

- a. JS presented the financial position in lieu of the Treasurer.
- b. The current balance stands at: £4731.40
- c. Race Night: The race night made a profit of £750 to be shared equally between the Village Hall and Allertorpe Church.

5. Management Report:

a. JS reported upon the recent meeting and maintenance issues.

6. Closing Comments and Meeting Close:

a. There being no further business, the meeting Closed at 20:45

Signed: (Chair)

Date:

Appendix A:

n/a