

ALLERTHORPE PARISH COUNCIL

Approved Minutes of the Parish Council Meeting 151 (Eleven Pages) held in the Village Hall On Monday 23rd May 2016 at 20:00

Present:

Mr. K Macleod (KM)	Chair
Mr. I Douglas (ID)	Councillor
Mr. D Lambert (DL)	Councillor
Mrs. J Smith (JS)	Councillor
Mr. A Peters (AP)	Councillor
Mr T Howard-Smith (THS)	Councillor and Temporary Clerk
Mrs L Mills	Candidate for Council Clerk

151.1 a. Apologies:

Mr. M Stageman (MS)

b. Pre-meeting submissions by parishioners in attendance:

None

151.2 Declarations Of Pecuniary And Non-Pecuniary Interest Including Any Dispensations Of Pecuniary Interest:

None

151.3 Minutes Of The Last Meeting:

The minutes of the previous meeting (No. 150) were proposed by AP, and seconded by ID as a true record then signed by the chair.

151.4 Information/Correspondence

Only one letter received since the last meeting. Most correspondence is via email and distributed upon receipt by THS.

151.5 Finance: For full details see appendix A:

a. Current Position:

Current A/C £9,885.79 The Current Financial Statement showing payments and receipts was noted and approved by the Council.

b. Payments Agreed:

Confirm payments agreed:

- 1) 12/04/2016 Village Hall Rental £20
- 2) Barmby Moor Parish News Inserts £55.00
- 3) 12/04/2016 B&Q tape, surface box, trunking for projector installation £10.62 (THS)
- 4) 12/04/2016 ERNLLCA Annual subscription £206.14
- 5) 12/04/16 W & C Forth Stationery £15.37
- 6) 12/04/16 B&Q installation parts for projector £32.77 (THS)
- 7) 28/04/16 Amazon – AV amplifier, cable, loudspeakers, adaptors, radio mic. £167.18 (THS)

- 8) 28/04/16 Amazon – Dell laptop, printer, ink supplies £473.73 (KM)
- 9) 28/04/16 GT Graphics – printing for NDP survey \$53.33
- 10) 28/04/16 Postage for NDP survey £16.2 (KM)
- 11) 28/04/16 cheque adjustment £0.73
- 12) 04/05/16 B&Q shelf, screws & brackets £26.03 (THS)
- 13) 15/05/16 Game & Company – combined insurance £744.55
- 14) 23/05/16 Village Hall Hire £20.00

c. **Receipts:**

28/4/16 Annual Precept (50%) £2,500/-

d. **Budget 2016-17** is to be prepared and presented in the next meeting

e. **Asset Register:** The Chair informed that following the Government's new regulations, all assets are to be recorded at their original acquisition cost with no depreciation. The asset register will hence be adjusted accordingly.

f. **Other Finance Matters:** None

151.6 Planning

a. **Applications since last meeting:**

- 1) 22/04/16 16/01232/PLF Erection of single storey extension to side and porch extension to front of Thornbury House Waplinton Lane Allerthorpe - **No Comment**
- 2) 29/04/16 16/01285/PLF First floor extension and external alterations to rear of Grove Cottage, Main Street Allerthorpe (Revised Scheme to 00255) - **No Comment**
- 3) 13/05/16 1601437/PLF Continued use as general purpose equestrian facility and use of part of one building for equine rug cleaning business at Thornton House Farm Sutton Lane Barmby Moor" - **No Comment.**

b. **Decisions since last meeting:**

- 1) 01/02/16 16/00255/PLF Erection of first floor extension to rear and alterations at Grove Cottage Main Street Allerthorpe for Mr and Mrs R Fuller. – **APPROVED**

c. **Other planning matters:** None.

151. 7. **Neighbourhood Development Plan:**

KC presented the results of the survey conducted in the form of pie charts.

The highlights of the survey results include the lack of activities for young people living in the Parish, the importance of road and pathways to villagers.

151.8. a. Village Hall AV

Phase Two (Audio) of the AV installation has been completed with the addition of a small AV amplifier and wall mounted speakers, together with a radio microphone system.

KC suggested to focus on installing blinds for a few windows at the Village Hall to improve AV projections during daytime.

The Parish Council hopes to generate more rental income with the new AV system as the Hall is now ideal for meetings and classes.

b. The Queen's Birthday Celebrations on 11 June 2016

Preparations are well under way for this 'Bring Your Own Picnic' event to be held on the Village Green. There will be a bar selling beer supplied by Wold's Top, games, treasure hunt and entertainments. JS asked for a donation of £500/- to cover the costs of this event, including rental for a bouncy castle, beer pump, plastic cups and food and drink for the entertainers, the donation was approved. Any balance will be returned to the Parish Council.

AP offered to help JS in the treasure hunt while KC suggested that every councillor volunteers 2 hours to man the bar on the day.

ID recommended to round up the price of a beer for the sake of easy change of money. His suggestion was readily accepted.

151.9. Future Meeting Dates:

The following future meeting dates were agreed:

- | | | |
|--------------------------|---------------------------|------|
| 1) Annual Parish Meeting | 20:00 Wednesday 25 May | 2016 |
| 2) Council Meeting: 152 | 20:00 Monday 25 July | 2016 |
| 3) Council Meeting: 153 | 20:00 Monday 26 September | 2016 |
| 4) Council Meeting: 154 | 20:00 Monday 28 November | 2016 |
| 5) Council Meeting: 155 | 20:00 Monday 30 January | 2017 |
| 6) Council Meeting: 156 | 20:00 Monday 27 March | 2017 |
| 7) Council AGM | 19:45 Monday 22 May | 2017 |
| 8) Council Meeting: 157 | 20:00 Monday 22 May | 2017 |
| 9) Annual Parish Meeting | 20:00 Wednesday 31 May | 2017 |
| 10) Council Meeting: 158 | 20:00 Monday 31 July | 2017 |

151.10 Meeting close:

There being no other matters, the Chairman called the meeting to a close at 20:32.

Signed

Dated

Appendix a

ALLERTHORPE PARISH COUNCIL – FINANCIAL STATEMENT								
PERIOD: 1st APRIL 2016 to 31st MAY 2017								
Community Current Account (661)								
								Opening Balance at 01/04/2016: £9,386.63
DATE	RECEIPTS	REFERENCE	Credit Number	Precept	General Admin	Village Hall Income	VAT Reclaime	TOTAL
28/04/2016	Allerthorpe Parish Precept (50%)	PALL058	1815443	£2,500.00				£2,500.00
								£0.00
								£0.00
	Total Receipts			£0.00	£0.00	£0.00	£0.00	£2,500.00
DATE	PAYMENTS	INVOICE No.	Cheque Number	General Admin	Village Hall Expenses	Insurance Policies	VAT Amount	TOTAL
	Village Hall hire	n/a	100721		£20.00		£0.00	£20.00
12/04/2016	Barmby Moor Group of Parishes - Parish news inserts	89	100723	£55.00			£0.00	£55.00
12/04/2016	TWH - B&Q Tape, surface box, trunking for Projector installation	n/a	100724		£10.62		£2.12	£12.74
12/04/2016	Cheque Destroyed/Cancelled		100725				£0.00	£0.00
12/04/2016	ERNLLCA Annual subscriptions	ERN15/359	100726	£206.14			£0.00	£206.14
12/04/2016	W & C Forth Office stationery etc.	454	100727	£15.37			£3.07	£18.44
12/04/2016	KM - B&Q Installation parts & misc items for projector installation.	n/a	100728		£32.77		£6.55	£39.32
28/04/2016	TWH - Amazon - AV amplifier, cable, Loudspeakers, adaptors, Radio Mic	Multiple	100729		£167.18		£33.44	£200.62
28/04/2016	KM - Amazon - Dell - Laptop, printer, Ink supplies	Multiple	100730	£473.73			£94.75	£568.48
28/04/2016	KM - Postage for NDP Survey	n/a	100731	£16.20			£3.24	£19.44
28/04/2016	GT Graphics Printing for NDP Survey		100732	£53.33			£10.67	£64.00
28/04/2016	TWH - Adjustment to Cheque 100729. (£0.87)	n/a	100733	£0.73			£0.14	£0.87
04/05/2016	TWH - B&Q shelf, screws and brackets for AV audio system installation	n/a	100734		£26.03		£5.21	£31.24
15/05/2016	Came & Company - Combined Insurance policy renewal 2016-17	1891376	100735			£744.55	£0.00	£744.55
23/05/2016	Village Hall Hire	n/a	100736		£20.00		£0.00	£20.00
	Total Payments			£820.50	£276.60	£744.55	£159.19	£2,000.84
								Community Current Account (**661) Closing Balance at 31/05/2016: £9,885.79

ALLERTHORPE PARISH COUNCIL

Budget 2012-2013-2014-2015-2016-2017

	2014-2015			2015-2016			2016-2017		
	Budget	Actual	Diff	Budget	Actual	Diff	Budget	Actual	Diff
Balance Brought Forward	£6,588	£6,588		£5,883	£5,883		£10,131	£10,131	
INCOME									
Precept	£5,000	£5,000	£0	£5,000	£5,000	£0	£5,000	£2,500	£2,500
Council Tax Grant Rebate	£0	£0	£0	£0	£0	£0	£0	£0	£0
Winter Payment	£0	£0	£0	£0	£0	£0	£0	£0	£0
VAT Recovery	£129	£129	£0	£366	£366	£0	£173	£0	£173
Election	£0	£0	£0	£100	£100	£0	£100	£0	£100
Project contrib' Village Hall	£0	£2,226	-£2,226	£0	£0	£0	£0	£0	£0
ERNLLCA Transparency Grant	£0	£0	£0	£0	£1,337	-£1,337	£0	£0	£0
Comm Partnership Grant	£0	£0	£0	£554	£554	£0	£0	£0	£0
Interest	£0	£0	£0	£0	£0	£0	£0	£0	£0
Sub-Total	£11,717	£13,943	-£2,226	£11,903	£13,240	-£1,337	£15,404	£12,631	£2,773
EXPENDITURE									
AON Parish Insurance	£450	£0	£450	£0	£0	£0	£0	£0	£0
AON Village Hall Insurance	£1,087	£0	£1,087	£0	£0	£0	£0	£0	£0
Hiscox Combined Insurance	£0	£953	-£953	£1,000	£713	£287	£1,000	£744	£256
ERYC Street Light SLA	£450	£436	£14	£450	£428	£22	£450	£0	£450
ERNLLCA Subscription	£221	£221	£0	£226	£226	£0	£206	£206	£0
ERNLLCA Training	£0	£0	£0	£0	£0	£0	£200	£0	£200
Hire of Village Hall	£200	£80	£120	£200	£120	£80	£200	£20	£180
Admin/General	£60	£83	-£23	£80	£13	£67	£80	£0	£80
Parish Clerk Salary	£0	£0	£0	£775	£0	£775	£1,250	£0	£1,250
Planning Consultant	£2,500	£1,380	£1,120	£700	£544	£156	£700	£0	£700
AV Equipment	£0	£0	£0	£0	£0	£0	£400	£284	£116
ERNLLCA Trnsp Grant - PC etc.	£0	£0	£0	£0	£0	£0	£1,337	£692	£645
Village Hall Restoration	£4,000	£4,517	-£517	£0	£0	£0	£0	£0	£0
Audit Commission	£0	£0	£0	£0	£0	£0	£0	£0	£0
Winter Precautions	£250	£0	£250	£250	£0	£250	£400	£0	£400
Community Partnership Defib.	£0	£0	£0	£635	£699	-£64	£0	£0	£0
Village Celebrations	£0	£0	£0	£0	£0	£0	£500	£0	£500
Parish Newsletter	£50	£50	£0	£50	£50	£0	£50	£0	£50
Horticulture/Landscape/Labour	£1,000	£340	£660	£600	£143	£457	£300	£0	£300
Memorial Wreath	£0	£0	£0	£50	£30	£20	£50	£0	£50
War Memorial	£500	£0	£500	£1,000	£143	£857	£1,000	£0	£1,000
Storage Facilities	£0	£0	£0	£0	£0	£0	£0	£0	£0
Flagpole Halyard	£0	£0	£0	£0	£0	£0	£0	£0	£0
Telephone Kiosk Refurb	£1,000	£0	£1,000	£1,000	£0	£1,000	£800	£0	£800
Community Plan	£1,000	£0	£1,000	£1,000	£0	£1,000	£1,500	£0	£1,500
Contingency Fund	£1,250	£0	£1,250	£1,000	£0	£1,000	£5,000	£0	£5,000
Total	£14,018	£8,060	£5,958	£9,016	£3,109	£5,907	£15,423	£1,946	£13,477
Wednesday, 15 June 2016									
c/f		£5,883			£10,131			£10,685	

Allerthorpe Parish Council
Asset Register: Financial Year 2015 - 16

Last Updated 15th April 2016

Asset No.	Description	Model Number	Serial Number	Purchase Date	Location	Original Cost	Current Valuation	Insurance Repl. Cost	Annual Depr.	Valuation at 31-03-11	Valuation at 31-03-12	Valuation at 31-03-13	Valuation at 31-03-14	Valuation at 31-03-15	Valuation at 31-03-16	Code	Asset Disposed
1	Lamp Standard			1980s	Main Street	£500.00	£500.00		£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
2	Lamp Standard			1980s	Main Street	£500.00	£500.00		£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
3	Lamp Standard			1980s	Main Street	£500.00	£500.00		£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
4	Lamp Standard			1980s	Main Street	£500.00	£500.00		£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
5	Lamp Standard			1980s	Main Street	£500.00	£500.00		£50.00	£128.00	£78.00	£28.00	£0.00	£0.00	£0.00	a	
6	Lawn Mower			1990s	n/a	£1,000.00	£1,000.00	£0.00	n/a	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2000
7	Wooden Bench			1996	n/a	£100.00	£100.00	£0.00	n/a	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2010
8	Wooden Bench			1996	n/a	£100.00	£100.00	£0.00	n/a	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		2012
9	1 Litter Bin			2010	Main Street	£400.00	£400.00		£100.00	£300.00	£200.00	£100.00	£0.00	£0.00	£0.00	b	
10	Salt Bin			2010	Main Street	£216.00	£216.00		£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
11	Salt Bin			2010	Back Lane	£216.00	£216.00		£54.00	£162.00	£108.00	£54.00	£0.00	£0.00	£0.00	b	
12	1 Salt spreader			2010	Village Hall	£250.00	£250.00		£63.00	£187.00	£125.00	£61.00	£0.00	£0.00	£0.00	b	
13	1 Salt Bin			2011	Waplinton Lane	£138.00	£138.00		£35.00	£0.00	£103.00	£68.00	£0.00	£0.00	£0.00	b	
14	Tables and Chairs			2012	In Village Hall	£3,453.00	£3,453.00		£345.00	£0.00	£0.00	£3,108.00	£2,763.00	£2,486.70	£2,238.03	c	
15	Village Bench			2012	Adjacent Village Hall	£462.00	£462.00		£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£299.70	c	
16	Village Bench			2013	Adjacent Village Hall	£462.00	£462.00		£46.00	£0.00	£0.00	£416.00	£370.00	£333.00	£299.70	c	
17	Noticeboard			2013	Village Hall Wall	£350.00	£350.00		£35.00	£0.00	£0.00	£315.00	£280.00	£252.00	£226.80	c	
18	Large Planter			2013	Village Northern Boundry	£140.00	£140.00		£14.00	£0.00	£0.00	£140.00	£126.00	£113.40	£102.06	c	
19	Small Planter			2013	Village Southern Boundry	£80.00	£80.00		£8.00	£0.00	£0.00	£80.00	£72.00	£64.80	£58.32	c	
20	Square Planter (2)			2013	Ajacent Village Benches	£100.00	£100.00		£10.00	£0.00	£0.00	£100.00	£90.00	£81.00	£72.90	c	
21	Village Defibrillator			2015	Village Hall External Wall	£635.00	£635.00		£63.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	c	
22	Epson Projector	EB-S04		2015	Village Hall Ceiling Mount	£250.00	£250.00		£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	d	
23	Wide Motorised Screen	Allcam		2015	Village Hall	£118.97	£118.97									£118.97	d
24	Dell Inspiron i7 Laptop	5000 Series		2016	Parish Clerk	£489.00	£489.00									£489.00	d
25	Epson Multifunction Printer	WF2660DWF		2016	Village Hall	£69.49	£69.49									£69.49	d
26	No Hassle Radio Microphone	NH-V022-3		2016	Village Hall	£66.10	£66.10									£66.10	d
27	Wall Mounted Loudspeakers	Adastra 60W		2016	Village Hall	£43.00	£43.00									£86.83	d
28																£43.00	d
29																	
30																	
						£11,638.56	£11,638.56	£0.00	£1,173.50	£1,451.00	£1,034.00	£5,052.00	£4,071.00	£3,663.90	£4,170.90		
									Code:								
									a	Depreciated by 10% of original cost as per minute 96-5/ii							
									b	Depreciated by 25% of original cost as per minute 116-6/ii							
									c	Depreciated by 10% of original cost							
									d	Depreciated over 5 years							

ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

**Approved Minutes of Meeting Held in the Village Hall
On Monday 23rd May 2016**

PRESENT:	Mr. K Macleod	KM	Chair
	Mr. D Lambert	DL	Trustee/Treasurer
	Mr. T Howard-Smith	TWH	Trustee/Secretary
	Mrs. J Smith	JS	Trustee
	Mr. A Peters	AP	Trustee
	Mrs. L Mills	LM	Secretary elect

1. Apologies:

Mr. M Stageman MS Trustee

2. Declarations of Pecuniary and Non-Pecuniary Interest Including Any Dispensations of Pecuniary Interest:

a. None

3. Minutes of The Last Meeting:

a. The minutes of the last meeting were proposed as a true record by AJS seconded by AP and were signed by the Chair.

4. Finance:

- a. The Treasurer presented the financial position. Attached
- b. The current balance stands at: £4615.01

5. Management Report:

a. JS reported upon the recent meeting and maintenance issues. Attached

6. Closing Comments and Meeting Close:

- a. The Chairman mentioned some new chairs and tables that he had examples of, and asked the meeting if there was any need for them for outside use.
- b. There being no further business, the meeting Closed at 20:45

Signed: (Chair)

Date:

28/07/2014

Page 1

Account Transactions
Barclays Bank Current

Between 01/02/2014 and 28/07/2014

Num	Date	Payee	Category	Amount	Running Balance
Opening Balance as of 01/02/2014					3,844.94
Month Ending 28/02/2014					
	22/02/2014	N. Power	Electricity	-66.00	3,778.94
	25/02/2014	N. Power	Electricity	-66.00	3,712.94
	25/02/2014	Rental	Rental	180.00	3,892.94
Total Month Ending 28/02/2014				48.00	
Month Ending 30/04/2014					
	25/04/2014	Rental	Rental	247.00	4,139.94
	25/04/2014	N. Power	Electricity	-36.00	4,103.94
	28/04/2014	Yorkshire Water	Water	-40.87	4,063.07
Total Month Ending 30/04/2014				170.13	
Month Ending 31/05/2014					
100156	07/05/2014	Forever Safe As Houses	Maintenance/Structure	-454.00	3,609.07
	25/05/2014	N. Power	Electricity	-36.00	3,573.07
Total Month Ending 31/05/2014				-490.00	
Month Ending 30/06/2014					
	06/06/2014	Rental	Rental	360.00	3,933.07
100157	16/06/2014	p.peka	Maintenance/Structure	-268.60	3,664.47
	23/06/2014	E. Riding Of Yorkshire Council	Rental	100.00	3,764.47
	25/06/2014	N. Power	Electricity	-36.00	3,728.47
100158	25/06/2014	K. Mcleod	Maintenance/Structure	-9.45	3,719.02
Total Month Ending 30/06/2014				145.95	
Month Ending 31/07/2014					
	15/07/2014	Yorkshire Water	Water	-17.64	3,701.38
	20/07/2014	Rental	Rental	90.00	3,791.38
	25/07/2014	N. Power	Electricity	-66.00	3,725.38
Total Month Ending 31/07/2014				6.36	
Grand Total				-119.56	3,725.38

Notes of the Allerthorpe Village Hall Management Committee
Informal Meeting Held at 19:00, Tuesday 10th May 2016

Members Present:	Jane Smith David Lambert Trevor Howard-Smith	Chair Trustee/Treasurer Trustee/Secretary	(JS) (DL) (TWH)
-------------------------	--	---	-----------------------

- | | | | |
|------------------------------------|---|----------------------------|----------------------|
| 1) Apologies & Welcome: | Fiona Lambert
Shelagh Wiltshire
Maggie Peters | Member
Member
Member | (FL)
(SW)
(MP) |
|------------------------------------|---|----------------------------|----------------------|

The chair (JS) welcomed everybody to the meeting and as there wasn't a quorum of members, it was decided to continue informally with notes of the meeting taken, and then to formalise things at the next full meeting.

- | | | |
|-----------------------------|---|----------------|
| 2) Previous Minutes: | The minutes of the last meeting were deferred until the next meeting. | Actions |
|-----------------------------|---|----------------|

- | | |
|-----------------------|---|
| 3) Financials: | DL deferred reporting on the current status of the bank account until the next meeting:
a) Current balance: n/a,
b) There were no issues, |
|-----------------------|---|

- | | |
|-----------------------------|---|
| 4) Hall Maintenance: | Maintenance issues:
a) DL reported that the front door was jamming, he will investigate. |
|-----------------------------|---|

- | | |
|---|---|
| 5) Hall Usage, Fundraising Events and Marketing: | Usage:
a) DL reported that there were the regular Art, Yoga and Upholstering classes keeping a steady income stream. |
|---|---|

Recent Events:
a) No recent events,

Future Event Ideas:
a) Queen's 90th Birthday,
i. The official birthday is in June this year; it has been decided to hold an event to commemorate this. Please refer to appendix a); Work schedule, list of duties and materials needed.

ALL

Marketing:

- a) No news,

6) Future Developments:

JS reminded the meeting that we should always have a goal to work towards, such as the redevelopment of the kitchen, store and lobby area, in the back of our minds, even if the next stage should take many years to complete.

- a) Ongoing discussion

7) Date of Next Meeting:

Meetings are held every two months about a week before the PC Meeting to enable a management report to be prepared. Dates will be finalised after the AGM,

Hall Meeting P.C. Meeting
(To be decided)

(All Hall Management Committee Meetings start at 19:00)

8) Meeting closed:

There being no further business, the meeting closed at 19:30.

Notes Approved: Signature.....

Date.....

Queen's Birthday Celebration
Saturday 11th June 2016.



To take place on Village Hall car park and Stubbins Field from 3pm

Will ask Parish Council for £500 funding.

1. Format of Day

Start at 3 pm
Use village hall, car park and Stubbins' Field.
People to bring own tables, chairs and picnic.
Bar and live music.
Bouncy castle
Programme of events to run one after the other e.g. tug of war,
golf chipping, wellie throwing, stocks and sponges.
Continuous competitions – short treasure hunt round village,
quiz with Royal theme on tables.

2. Advertising

Flyer to go out with Agenda for Village meeting w/e 14/15 May.
A-frame on grass nr Barn Owl Cottage(?)
Big notice board on Village Hall.

3. Further tasks

Ken –	organise drinks licence.
Keith -	book Bouncy Castle.
Jane and Maggie -	organise short Treasure Hunt round village.
	quiz for tables with Royal theme.
Jane-	bunting, etc. prizes
	Flyer (will go out with Agenda for annual Parish meeting over w/e of 14/15 May.
All-	source music, more games

4. Still need:

PA system — James St. (Jnr)
Music
Work party on Friday pm and Sat am, and clean up on Sunday.

TENTS
FAZEBOO'S
BUNTING,

7:30