

**Document Number: 156 ( Three Pages)**  
**ALLERTHORPE PARISH COUNCIL**

Draft Minutes of the Special Parish Council Meeting held in the Village Hall  
On Monday 16<sup>th</sup> January 2017 at 20:00

**Present:**

Mr. K Macleod	KM	Chair
Mrs. J Smith	JS	Councillor
Mr. A Peters	AP	Councillor
Mr. D Lambert	DL	Councillor
Mr. T Howard-Smith	TWH	Councillor & Emergency Clerk

**156.1 Apologies:**

a. Mr. I Douglas ID Councillor

**156.1a Pre-meeting submissions by parishioners in attendance:**

a. None

**156.2 Declarations Of Pecuniary And Non-Pecuniary Interest Including Any Dispensations Of Pecuniary Interest:**

a. None

**156.3 Finance:**

**a. To discuss and agree the 2017-18 precept demand:**

- The chair outlined the new situation arising from the recent transparency legislation now being brought into effect, and the extra duties of a Parish Clerk. Together with the need for the Parish Clerk to attain professional qualifications.
- He (KM) illustrated the salary and other expenses requirements needed for a part-time Parish Clerk.
- The costs and budget (See Appendix) implications for the parish were discussed. It was agreed that the parishioner contribution was small (approx. £0.50). He (KM) gave examples of other local parishes and compared their precepts, with our proposed level being quite modest.

**b. 2017/18 Precept Proposal:**

- The chair proposed and was seconded by A Peters, that the 2017/18 Parish Precept be raised to £8000.00
- Unanimously agreed by a show of hands.

**c. Funding for Hall Broadband Installation:**

- The chair also reported that he had applied for a grant of approx., £1500 from the ERNLLCA transparency fund for a BT telephone and broadband system to be installed in the Hall. The installation date being 1<sup>st</sup> February 2017

**156.4**      **Meeting Dates:**

- The following meeting dates for 2016/17 are agreed:

**2017**

<b>Council Meeting: 157</b>	20:00	Monday	30	January	2017
<b>Council Meeting: 158</b>	20:00	Monday	27	March	2017
<b>Council AGM</b>	19:45	Monday	22	May	2017
<b>Council Meeting: 159</b>	20:00	Monday	22	May	2017
<b>Annual Parish Meeting</b>	20:00	Wednesday	31	May	2017
<b>Council Meeting: 160</b>	20:00	Monday	31	July	2017

**156.5**      **Meeting Close:**

- There being no further business, the meeting closed at 20:25

Signed. Chairman .....

Dated: .....

**ALLERTHORPE PARISH COUNCIL**  
**Budget 2012-2013-2014-2015-2016-2017-2018**

	2015-2016		
	Budget	Actual	Diff
Balance Brought Forward	£5,883	£5,883	
<b>INCOME</b>			
Precept	5,000	5,000	0
Council Tax Grant Rebate	0	0	0
Winter Payment	0	0	0
VAT Recovery	366	366	0
Election	100	100	0
Project contrib' Village Hall	0	0	0
ERNLLCA Transparency Grant	0	1,337	-1,337
Comm Partnership Grant	554	554	0
Allerthorpe Village Trust			
Miscellaneous	0	0	0
<b>Sub-Total</b>	<b>11,903</b>	<b>13,240</b>	<b>-1,337</b>
<b>EXPENDITURE</b>			
AON Parish Insurance	0	0	0
AON Village Hall Insurance	0	0	0
Hiscox Combined Insurance	1,000	713	287
ERYC Street Light Maint	450	428	22
ERNLLCA Subscription	226	226	0
ERNLLCA Training	0	0	0
Hire of Village Hall	200	120	80
Admin/General	80	13	67
Parish Clerk Salary	775	0	775
Parish Cllr & Clerk Training			
Parish Cllr & Clerk Travel			
Planning Cons & Legal Fees	700	544	156
AV Equipment	0	0	0
ERNLLCA Transparency Grant	0	0	0
Village Hall Restoration	0	0	0
Audit Commission	0	0	0
Winter Precautions	250	0	250
Community Partnership Grant	635	699	-64
Village Celebrations	0	0	0
Parish Newsletter	50	50	0
Horticulture/Landscape/Leb	600	143	457
Memorial Wreath	50	30	20
War Memorial	1,000	143	857
Storage Facilities	0	0	0
Flagpole Halyard	0	0	0
Telephone Kiosk Refurb	1,000	0	1,000
Community Plan	1,000	0	1,000
Contingency Fund	1,000	0	1,000
<b>Total</b>	<b>9,016</b>	<b>3,109</b>	<b>5,907</b>
<i>c/t</i>		<b>£9,338</b>	

2016-2017		
Budget	Actual	Diff
£9,338	£9,338	
£5,000	£5,000	£0
£0	£0	£0
£0	£0	£0
£173	£173	£0
£100	£200	-£100
£0	£0	£0
£0	£0	£0
£0	£0	£0
£15,500	£2,486	£13,014
£0	£54	-£54
<b>£30,111</b>	<b>£17,251</b>	<b>£12,860</b>
£0	£0	£0
£0	£0	£0
£1,000	£745	£255
£450	£436	£14
£206	£206	£0
£200	£0	£200
£200	£300	-£100
£80	£143	-£63
£2,000	£0	£2,000
£20,500	£2,486	£18,014
£400	£400	£0
£1,337	£475	£862
£0	£265	-£265
£0	£0	£0
£400	£0	£400
£0	£0	£0
£500	£328	£172
£50	£55	-£5
£300	£270	£30
£50	£30	£20
£0	£0	£0
£0	£0	£0
£0	£0	£0
£800	£0	£800
£1,500	£113	£1,387
£5,000	£0	£5,000
<b>£34,973</b>	<b>£6,252</b>	<b>£28,721</b>
	<b>£10,999</b>	

2017-2018		
Budget	Actual	Diff
£10,999	£10,999	
£8,000	£0	£8,000
£0	£0	£0
£0	£0	£0
£173	£0	£173
£140	£0	£140
£0	£0	£0
£0	£0	£0
£0	£0	£0
£0	£0	£0
£0	£0	£0
£19,312	£10,999	£8,313
£0	£0	£0
£0	£0	£0
£1,000	£0	£1,000
£450	£0	£450
£206	£0	£206
£0	£0	£0
£200	£0	£200
£80	£0	£80
£5,000	£0	£5,000
£500	£0	£500
£500	£0	£500
£0	£0	£0
£300	£0	£300
£0	£0	£0
£0	£0	£0
£400	£0	£400
£0	£0	£0
£0	£0	£0
£500	£0	£500
£50	£0	£50
£300	£0	£300
£50	£0	£50
£0	£0	£0
£0	£0	£0
£0	£0	£0
£1,500	£0	£1,500
£8,000	£0	£8,000
<b>£19,346</b>	<b>£0</b>	<b>£19,346</b>
	<b>£10,999</b>	

**Ken Macleod:**  
 I would recommend that the Precept for 2017-18 be £8,000

**Ken Macleod:**  
 10hrs per week = 520 per year  
 520 hrs x £8.717 = £4,533 pa  
 We then need to add Payroll costs of £100 pa  
 Auto pay review 01 April 2017

**Ken Macleod:**  
 This is a stab in the dark as I have no idea what is involved however it will give us a platform for any ERNLLCA courses

**Ken Macleod:**  
 Similar comment to above but will also give a little cushion for whatever arises.