

**Document Number: 161 (4 Pages)**  
**ALLERTHORPE PARISH COUNCIL**

Draft Minutes of the Parish Council Meeting held in the Village Hall  
On Monday 25<sup>th</sup> September 2017 at 20:00

**Present:** Mr. P. Wiltshire PW Chairman  
Mr. A. Peters AP Vice  
Chairman Mr I. Douglas ID  
Parish Councillor  
Mrs L. Brennan LB Parish Councillor  
Mr. D. Lambert DL Parish Councillor  
Mr T. Howard-Smith TH-S Parish Councillor  
Ms. J. Summerbell JSu Parish Clerk

- 161.1** Meeting opened by Chairman  
Apologies: Mrs. J Smith
- 161.1a** **Pre-meeting submissions by parishioners in attendance:**  
a. N/A
- 161.2** **Declarations Of Pecuniary And Non-Pecuniary Interest Including Any  
Dispensations Of Pecuniary Interest:**  
a. Nil
- 161.3**  
a. (160) PC meeting: 31-07-2017  
Confirmed ID, Seconded by AP.
- 161.4** **General Information/correspondence:**  
a. Pensions for employees of Parish Council  
Action - 1<sup>st</sup> January 2018 - We must check we do not have anyone to put into a pension scheme.  
12<sup>th</sup> February 2018 – Write to staff individually to tell them they have not been put into a pension scheme, but they can ask to join one if they want.  
31<sup>st</sup> May 2018 - Even if you don't have any staff to put into a pension scheme we must complete your declaration of compliance.  
For more information [www.tpr.gov.uk/sd-duty](http://www.tpr.gov.uk/sd-duty)
- 161.5** **Finance:**  
a. Current financial position:

- Financial Statement 30-07-2017 – 25-09-17 Queried what is ERVAS payment of £15 TH-S confirmed
  - Current Account balance - Current A/C £1621642.95  
The Current Financial Statement showing payments and receipts was noted and approved
  - Budget Status - To consider current status. Returned VAT amount of £620 to Parish account. Agree 2018/19 Budget. Precept demand around December – what needs to be changed?
  - Asset Register - To consider any new entries – No change
- b. Confirm payments agreed: Payments confirmed - £6020.00
- c. Confirm Receipts: Receipts confirmed
- d. Other Financial Items:  
None

#### **161.6 Neighbourhood Plan:**

- a. AP updated the Parish Councillors on Neighbourhood Plan. Showed Flow Chart – we are currently at stage 2. We have won a grant. We need to appoint a consultant and return any unspent money by 31<sup>st</sup> March 2018. LB re planning appeal money – general agreement.

#### **7 Planning:**

- a. Applications since last meeting  
Planning:
- a. Applications since last meeting:  
02/08/17  
17/01601/REM  
Proposal: Erection of a dwelling with detached garage following outline planning approval 15/02270/OUT (all matters to be considered)  
Location: Land North Of Croft House Main Street Allertorpe East Riding Of Yorkshire YO42 4RW  
Applicant: Cameron Construction
- 18/09/17  
17/03099/TPO  
Proposal: TPO THE OLD COACH HOUSE, ALLERTHORPE - 1990 (REF:394) G1:  
T1 - Sycamore, Crown lift to 4m, T14 - Lime - Fell T2, T3, T4, T7, T8, T9, T10, T11, T12, T13, T15, T16. - Lime. High pollard to retain approximately 80% of main stem volume, reducing high crown on each tree to reduce weight loading and remove dead/dysfunction branch material to sympathetically retrench for the dual purpose of reducing potential for failure, and reducing risk of failure over the road/paddock.  
Location: The Coach House Main Street Allertorpe East Riding Of Yorkshire YO42 4RW

Applicant: Mr Dixon  
Application type: Works to Protected Trees

19/09/17

17/02881/PLF

Proposal: Conversion and alterations to a agricultural building to 2 dwellings

Location: Land North West Of Warren Farm Cottages Waplinton Lane Allerthorpe East

Riding Of Yorkshire YO42 4RN

Applicant: Mr & Mrs R Hopkinson

Application type: Full Planning Permission

19/09/17

16/04262/PLF

Proposal: Erection of a dwelling and attached garage

Location: Land North East Of St Botolphs Churchyard Main Street Allerthorpe East

Riding Of Yorkshire YO42 4RW

Applicant: Sandra Moorehouse

Application type: Full Planning Permission

**Object on grounds of altering the road and approach to the village**

b. Decisions since last meeting

c. Appeal Ref: APP/E2001/W/16/3151708

d. Other planning matters:

a. Business activities at The Old Post Office have resumed DL will communicate this to those already been reported to Clubleys. PW to follow this up with ERYC

b. LB reported a request from parishioner Claire Metcalf to erect a Brown Sign directing p Lake, to stop the amount of traffic pulling into her driveway by mistake and / or getting contact the highways agency to discuss this as well as a no through road sign.

3 **Parish Website:**

a. TH-S to add new meetings to the Parish website. JSu to find herself a training course.

**161.9 Traffic Issues**

a. PW to follow up with Christopher for a report on progression / composition of the group

**Meeting Close:** 21:15



# ALLERTHORPE VILLAGE HALL TRUST

Registered Charity No: 1046753

## Draft Minutes of Meeting Held in the Village Hall

On Monday 25<sup>th</sup> September 2017

<b>Present:</b>	Mr P. Wiltshire	PW	Parish Chairman	
				Mr I.
Douglas	ID	Parish Councillor		
	Mr. A. Peters	AP	Parish Councillor	
	Mrs L. Brennan	LB	Parish Councillor	
	Mr T. Howard-Smith	TH-S	Parish Councillor	
				Ms. J. Summerbell
	JSu	Parish Clerk		

Meeting opened by Chairman

1. **Apologies:** Mrs Jane Smith
2. **Declarations of Pecuniary And Non-Pecuniary Interest Including**  
Any Dispensations of Pecuniary Interest:
  - a. None
3. **Minutes of The Last Meeting:**
  - a. The minutes of the last meeting were proposed as a true record by LB and seconded by ID.
4. **General Information/correspondence:**
  - a. None of any consequence
5. **Finance:**
  - a. Balance £7951.56 as of end of August. Gradual Increase from 1/4/17 was £6871.91.
6. **Management Report:**
  - a. No report. PW asked about salt – agreed to carry forward to next meeting. PW asked about the use of Village Chairs and Tables outside – DL and ID stated that the decision when they were purchased it was a full PC decision to have indoor use only. PW should parishioners be able borrow them for events? PC in disagreement PW asked if they were on the Asset Register - JSu confirmed that they are. LB suggested using them as an Asset. TH-S agreed. ID did not agree. TH-S pointed out that if the PC own them then the Village owns them. PW to write a policy about borrowing Village Hall furniture.
7. **Coffee morning:**

Attendance great, good morning and good community spirit. £273.73 in taking with bills still outstanding. Estimated circa £100 profit for hall. JS to pay bills from takings and DL to bank the rest. DL to investigate if VAT on charity stalls. Possibility of purchasing A Boards from the profits. Future events – Art group, yoga, 2 x children's parties, embroidery, 2 craft days and on 9<sup>th</sup> December Christmas Tree sale.
8. **Next Meeting:**  
18<sup>th</sup> September 2017

**7. Closing Comments and Meeting Close:**

- a. There being no further business, the meeting Closed at 22:00